



BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 beaudeserttennisassoc@outlook.com www.beaudeserttennis.com.au

- Meeting:** Beaudesert & District Tennis Association –General Meeting
- Date & Time:** 15th October 2020
- Venue:** Beaudesert Tennis Club
- Attendance:** Lauren Griffin, Susan Gee, Lisa Quast, Grace Horne, Myleigh Taylor, Darren Thorpe, Craig Bridges, Les Ferguson (via facetime)
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Meeting Open *Chairperson Open* – 6.50pm

1. **Attendance** – Lauren Griffin, Susan Gee, Lisa Quast, Grace Horne, Myleigh Taylor, Darren Thorpe, Craig Bridges, Les Ferguson (via facetime)
2. **Apologies** – Nick Thorpe, Annabelle Watts
3. **Acceptance of Proxies** –

For Approval:

4. **Confirmation of minutes of previous General Meeting: 20/08/2020**
Moved: Myleigh Taylor **Second:** Lauren Griffin
Finance Report: Susan Gee reporting August & September Finance Report
Moved: Susan Gee **Second:** Myleigh Taylor

Correspondence – beaudeserttennisassoc@outlook.com

5. Outwards

- I. 21/8/20 August minutes
- II. 21/8/20 DDS thank you for ongoing support & sponsorship invoice (**see attached**)
- III. 24/8/20 Heartbeat Tennis coaching agreement copy
- IV. 27/8/20 Scenic Rim Council request for an updated letter of in-principle support for 2 courts on lease B
- V. 27/8/20 Jon Krause – information about branded wind breaker
- VI. 27/8/20 Update Covid-19 plan
- VII. 17/9/20 reply to Men's Domestic Violence Program venue room hire enquiry
- VIII. 17/9/20 Email to Park ridge enquiry about inclusion and participation in JPL for next season
- IX. 2/10 20 reply to McAuley court hire enquiry
- X. 11/10/20 Scenic Rim Social Tennis meeting request date
- XI. 13/10/20 follow up on Scenic Rim Council request for an updated letter of in-principle support for 2 courts on lease B

Inwards

- I. 24/8/20 Court Quotation from Premier Courts
- II. 24/8/20 Sport & Rec Queensland Community Sport Survey
- III. 24/8/20 Adwrapit - updated windbreaker quote
- IV. 25/8/20 TQ request for board nominations
- V. 25/8/20 Jon Krause – letter of support (**see attached**)
- VI. 25/8/20 TQ GM
- VII. 27/8/20 TQ letter of support (**see attached**)
- VIII. 27/8/20 Alan Mitchell – grant application
- IX. 29/8/20 Fire extinguisher report and invoice (**see attached**)



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- X. 29/8/20 U3A court hire hours
- XI. 4/9/20 TQ Insurance declaration
- XII. 7/9/20 Heartbeat tennis August court hours
- XIII. 7/9/20 Telsta invoice
- XIV. 8/9/20 Insurance policy renewal
- XV. 10/9/20 Ritchies community benefit scheme update (*see attached*)
- XVI. 11/9/20 August financial reports (*see attached*)
- XVII. 15/9/20 Men's Domestic Violence Program venue room hire enquiry
- XVIII. 16/9/20 Insurance policy certificate of currency (*see attached*)
- XIX. 17/9/20 Netregistry invoice
- XX. 18/9/20 Australia Day awards – Scenic Rim Council (*see attached*)
- XXI. 19/9/20 Mowing invoice
- XXII. 23/9/20 McAuley college court hire enquiry
- XXIII. 24/9/20 TQ application for 2021 Australian Ranking tournament
- XXIV. 26/9/20 Wix reminder to renew website
- XXV. 29/9/20 TQ tennis to launch Transgender Inclusion Guidelines
- XXVI. 1/10/20 Catherine Stewart ANZ Hotshots – no publicity made of grant (*see attached*)
- XXVII. 1/10/20 U3A court hire hours September
- XXVIII. 12/10/20 \$1000 sport clubs – meat tasting (*see attached*)
- XXIX. 12/10/20 September finance reports (*see attached*)



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For Discussion - Business arising from Minutes of previous General Meeting: 20/08/20

	Discussion Action
I. Selwyn park committee meeting – no meeting scheduled for 2020	I. –
II. Plan for landscaping front entrance – nothing more done at this stage, still in progress	II. 2021
III. Material for pin board –follow on later.	III. 2021
IV. Reserve grade boards report –Darren to order. He will work on getting the board up that was taken down for air con installation.	IV. Darren
V. Fire extinguisher checks – Thanks Lauren for organizing. This has been completed on 27/8/20 and is scheduled to be done again on 27/2/20 report has been added to fire plan file. Lauren said the technician suggested electrical extinguisher for main room now that we have air conditioners	V. –
VI. Vending machine – Lauren has quotes from 4 companies. For Large vending machine prices ranging from \$4900 - \$8300, \$35 per month for card processing fee including. Lauren suggested medium size for our club Royal vending medium \$5635. Each item then incurs transaction fee. Lauren will check if there is a buyback program and if it needs wifi or if it has its own system. Everyone agreed no cash to avoid higher cost and issues with breakage. Thanks Lauren for obtaining these quotes. Revisit next year	VI. 2021
VII. Grants – Committee agreed to apply for Active grant for fences on main courts, council \$20k to go towards the upgrade of far courts which is being completed now, State Gov grant was applied for fencing on far court project. We have received updated court quotes. Unsuccessful for state Gov grant.	VII. –
VIII. Shirts – Shirts have been delivered.	VIII. –
IX. ANZ HotShot grant – Darren forwarded requested media information however we received an email that stating that due to the local ANZ branch closure and media sentiment they were unable to share the great news for the club. Myleigh will release this grant success through social media, website etc. Lisa suggested we enquire if powder is suitable for synthetic courts before purchased, Myleigh has emailed to check what powder is made from and if it damages synthetic grass but is yet to get a response. Rebound net was purchased from Tennis Warehouse	IX. Myleigh
X. Ceiling - Darren to follow up on getting a price from Franklin building.	X. Darren
XI. Netregistry – Myleigh has paid	XI. –
XII. New key box for Energex key – Myleigh to obtain from Mitre 10, Darren to install	XII. Myleigh & Darren
XIII. Blind for office – Darren to check at Bunnings	XIII. Darren
XIV. Scenic Rim social – Social has been cancelled for rest of 2020 due to difficulties with teams due to covid. Meeting has been set for Wednesday 21st October time tbc.	XIV. Myleigh
XV. Tom Ferguson Shield – Cancelled due to Covid bubble in Logan area	XV. –
XVI. Beaudesert Cycling Club sublease renewal – We are still awaiting reply form Beaudesert Cycling Club about renewal of lease. Myleigh has forwarded a request for renewal. The Cycling club can confirm this via email and submit a copy of their minutes for our records. Darren has moved the cycling club sign. We will continue to waive lease fee's as the club are still not using facilities. Darren will follow up with Rick regarding lease & current certificate of insurance.	XVI. Darren



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6. Agenda

- I. **Newsagent Account** – Susan will set up an account
- II. **Jumpers** – Susan suggested to order logo jumper for winter and just add more small profit. Cap, light weight zip up jumper – Lauren to look at
- III. **Court bin** – the water is collecting in the bin, Myleigh would like to suggest we have some holes put in the bottom. Darren agreed to do this
- IV. **Broken wipe bucket** – New bucket is \$13.95 or Myleigh can provide a new lid however there is no dispenser. Myleigh to bring lid
- V. **WIX** – due for renewal \$54 USD 26/10/20
- VI. **Clubspark** – Myleigh is due to install on our website with Annabelle Friday 16th October. All booking for members and non – members AM & PM can be done on our website as well as payments. Memberships will also be made through this system.
- VII. **Onedrive** – Myleigh would like to move that we upgrade our onedrive to have more storage as we currently cannot upload all our documents and photos. This is a minimum cost of \$3 per month for extra storage to store photos. Agreed direct debit documents (*see attached*)
- VIII. **Closed Tournament** – Lauren is using Teams app to communicate this year, Timeline of weekend has been created and nomination forms put out. Lauren and Myleigh to discuss food closer to date.
- IX. **Presentation** – Friday 4th December 5.30pm, No raffle this year due to the stress our local business's may be under. We will promote previous business that have supported from us. Luck door prize for everyone who attends. Lisa is going to work on getting the prizes including Gift vouchers from local businesses. Lauren will organize trophies etc. Food discussed slightly but will be addressed next meeting. Due to Covid we will not do snow cones or jumping castle this year. Lauren will look into slushy maker instead.
- X. **JPL** – we were unable to be accepted this short season. Darren has confirmed that we are definitely have teams Green, Yellow for February
- XI. **McAuley court hire** – 6 weeks, Myleigh suggested giving kids zooper doopers as the lawn bowls does this and the kids love it. This was approved by committee. Annabelle (Tennis Qld) will attend in the last weeks to run an open court session with kids.
- XII. **Covid 19 updated plan** – (*see attached*) – Myleigh explained few changes. Seats are now open for use however event organizer must clean at end of event. Water bubbler is also now available for water bottle and cup filling only.
- XIII. Susan mentioned there is a \$372.18 credit for the far court origin and \$1355.84 Credit for main courts from Energex. Susan suggested we have this credited approved to be transferred, Susan will enquire how to do this we may need to provide minutes of appointed committee on AGM
- XIV. **Courts redone** – Darren to talk to a contact in regards to quotes to have courts re-surfaced.
- XV. **Gas** – has been ordered
- XVI. **Mowing** this has been done, Darren is happy with job it cost \$75, this was approved by committee
- XVII. **Tennis balls** – Darren would like to put forward that the coaches receive used tennis balls when needed this was approved by committee

Agenda actions

- I. **Susan**
- II. **Lauren**
- III. **Darren**
- IV. **Myleigh**
- V. **Myleigh**
- VI. **Myleigh**
- VII. **Myleigh/
Susan**
- VIII. **Lauren/L
isa**
- IX. **Committ
ee**
- X. **–**
- XI. **–**
- XII. **–**
- XIII. **Susan**
- XIV. **Darren**
- XV. **–**
- XVI. **–**
- XVII. **–**



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Business arising from floor:

I. -

Other

Next Meeting – 12/10/20

Meeting Closed -8.55pm

X

Darren Thorpe
President

X

Lisa Quast
Vice President

Arising actions

I. -