



BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 beaudeserttennisassoc@outlook.com www.beaudeserttennis.com.au

- Meeting:** Special Committee Meeting to Finalize Executive Committee positions and BBRF Grant Authorized Signatory - MINUTES
- Date & Time:** Wednesday 30th March 2022 @ 6:15pm
- Venue:** Beaudesert Tennis Club and Teams Online
- Attendance:** Craig Bridges, Rachel Payne, Lauren Griffin, Lisa Quast (via Teams), Darren Thorpe (via Teams), Tim Fitzgerald, Sharyn Dent (via Teams)

Meeting Opened – 6:20pm

1. Apologies –

2. Agenda -

I. Nominations for Executive Committee position of Treasurer:

Rachel Payne has nominated herself for the position of Secretary.

Seconded by Lauren Griffin.

Rachel Payne accepted the nomination and position of Treasurer.

II. Motion to Change Bank Signatures to the Newly Elected Executive Officers:

Motion: To remove old signatories and add new signatories, each with full access to the banking options available as follows:

President – Darren Thorpe

Vice President – Lisa Quast

Treasurer – Rachel Payne

Secretary – Lauren Griffin

Moved By: Darren Thorpe

Seconded By: Lisa Quast

All in Favour – Yes Against – Nil



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III. BBRF Grant Authorized Signatory Approval:

Motion: Approval for Alan Mitchell (Grant Application Co-Ordinator) to accept the BBRF Grant Agreement via the Portal (Reference BRFPV000878) in Darren Thorpe's (President) absence.

Moved By: Darren Thorpe
Seconded By: Sharyn Dent

All in Favour – Yes Against – Nil

Meeting Closed – 6:30pm

I confirm this document is true & correct as of date ____/____/____.

X

Darren Thorpe
President

X

Lauren Griffin
Secretary