



BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 beaudeserttennisassoc@outlook.com www.beaudeserttennis.com.au

- Meeting:** Beaudesert & District Tennis Association –General Meeting
- Date & Time:** 20th August 2019
- Venue:** Beaudesert Hotel
- Attendance:** Darren Thorpe, Lisa Quast, Andrew Kennedy, Katie Kennedy, Craig Bridges
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Meeting Open 7.30am

1. **Chairperson Open** – Darren Thorpe
2. **Attendance** – Darren Thorpe, Lisa Quast, Andrew Kennedy, Katie Kennedy, Craig Bridges
3. **Apologies** – Myleight Taylor, Nicholas Thorpe, Lauren Griffin
4. **Acceptance of Proxies** –

For Approval:

5. **Confirmation of minutes of previous General Meeting: 16/7/19**
Moved: Darren Thorpe **Second:** Lisa Quast
Finance Report: Katie Kennedy report July finance report 2019
Moved: Katie Kennedy **Second:** Lisa Quast

Correspondence – beaudeserttennisassoc@outlook.com

6. Outwards

- I. 13/7/19 Myleigh to Annabelle TGC regarding JPL 2020
- II. 14/7/19 July Agenda forwarded
- III. 14/7/19 Amended coaching agreement forwarded to Heartbeat tennis
- IV. 15/7/19 correspondence with DDS regarding windbreaker
- V. 16/7/19 correspondence with grant writer Alan Mitchell for required documentation
- VI. 16/7/19 correspondence with Larissa Dunn St Mary's for court hire for sporting schools
- VII. 16/7/19 correspondence with Henry Rich Mt Tamborine Tennis for Interclub social meeting
- VIII. 16/7/19 correspondence with grant writer Alan Mitchell for required documentation
- IX. 17/7/19 correspondence with Larissa Dunn St Mary's for sporting schools regarding Nicks availability
- X. 17/7/19 July minutes forwarded
- XI. 17/7/19 correspondence with Henry Rich Mt Tamborine Tennis for Interclub social meeting 22nd July
- XII. 18/7/19 correspondence with Larissa Dunn St Mary's for sporting schools regarding Nicks availability
- XIII. 18/7/19 correspondence with grant writer Alan Mitchell for required documentation
- XIV. 18/7/19 correspondence with Susan regarding clubhouse hire 2020
- XV. 18/7/19 quotes for gazebo
- XVI. 18/7/19 Tennis date calendar forwarded
- XVII. 18/7/19 email to Anabelle regarding sporting schools with st mary's
- XVIII. 18/7/19 Invite to Anabelle for scenic rim social tennis meeting
- XIX. 18/7/19 request to Anabelle for blow up for open day
- XX. 18/7/19 follow up with Bicycle Club regarding court hire
- XXI. 19/7/19 new signature picture incorporating sponsorship forwarded to executives
- XXII. 24/7/19 follow up after interclub social meeting, forwarded calendar, poster, contacts etc.
- XXIII. 24/7/19 Date calendar forwarded to bicycle club
- XXIV. 24/7/19 confirmation with Redlands for Tom Ferguson Shield date



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- XXV. 24/7/19 meeting arranged with Nick and Larissa regarding St Mary's school. Heartbeat tennis will now take this over and bill club court hire.
- XXVI. 24/7/19 proof of marquee and invoice forwarded for approval
- XXVII. 24/7/19 correspondence with DDS regarding windbreaker
- XXVIII. 25/7/19 Amended coaching agreement forwarded to Heartbeat tennis
- XXIX. 25/7/19 RSVP for sport & rec evening for Darren & Lisa
- XXX. 30/7/19 Invite to Lauren to attend JPL meeting
- XXXI. 30/7/19 Darren RSVP to attend JPL meeting
- XXXII. 31/7/19 Approval to go ahead with marquee to flag banner
- XXXIII. 31/7/19 correspondence with DDS regarding windbreaker
- XXXIV. 1/8/19 Chris Humphries Beaudesert State School regarding rackets that have been loaned from TQ
- XXXV. 6/8/19 correspondence with grant writer Alan Mitchell for required documentation
- XXXVI. 18/7/19 correspondence with grant writer Alan Mitchell regarding community grant
- XXXVII. 14/8/19 follow up for court payment from bicycle club
- XXXVIII. 15/8/19 follow up to bicycle club regarding sublease signing

Inwards

- I. 15/7/19 Darren amendments to coaching agreement
- II. 15/7/19 Darren correspondence regarding pin boards arrival, approval for fill in membership, go ahead with marquee
- III. 15/7/19 Alan Mitchell grant questions
- IV. 16/7/19 Larissa Dunn court hire for sporting schools correspondence
- V. 16/7/19 Alan Mitchell correspondence for required documents
- VI. 17/7/19 correspondence with Henry Rich Mt Tamborine Tennis for Interclub social meeting 22nd July
- VII. 17/7/19 Larissa Dunn court hire for sporting schools correspondence
- VIII. 18/7/19 Lisa Caruana reminder for sport and rec dinner
- IX. 18/7/19 correspondence regarding marquee
- X. 19/7/19 Correspondence with Larissa Dunn regarding court hire for sporting schools
- XI. 19/7/19 correspondence regarding marquee including quote
- XII. 19/7/19 Karen from Bicycle club correspondence regarding court hire for social night
- XIII. 19/7/19 My Community Directory confirming detail updates
- XIV. 22/7/19 Karen Bicycle club informing of extra court use
- XV. 22/7/19 Lacey Sawtell reminder grants closing
- XVI. 22/7/19 Alan Mitchell correspondence for required documents
- XVII. 22/7/19 Larissa Dunn court hire for sporting schools correspondence regarding Nick taking over
- XXVIII. 23/7/19 Annabelle invite to Darren & Myleigh for Gold Coast Tennis Forum
- XIX. 23/7/19 Mitre 10 invoice
- XX. 24/7/19 Annabelle invite to Darren & Myleigh for Gold Coast Tennis Forum correction
- XXI. 24/7/19 Dates for Bicycle club from Karen
- XXII. 24/7/19 Redlands confirming Tom Ferguson Shield date
- XXIII. 24/7/19 TA OHC survey link
- XXIV. 24/7/19 Annabelle confirming blow up booking
- XXV. 24/7/19 Fassifern & Mt Tamborine acknowledgement of posters, date calendar etc. for Scenic rim interclub
- XXVI. 24/7/19 Flag Banner artwork proof
- XXVII. 25/7/19 acceptance of RSVP for sport and rec dinner from council
- XXVIII. 25/7/19 Logan City meeting 1st August at Beenleigh 9.30am
- XXIX. 25/7/19 Lauren from Aussie born confirming our shirts are in transit
- XXX. 25/7/19 Larissa confirming meeting with Nick & Myleigh
- XXXI. 25/7/19 Lisa receipt invoice for coaching registration
- XXXII. 25/7/19 Air con quotes



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- XXXIII. 26/7/19 TLC minutes and agenda
- XXXIV. 26/7/19 air con quotes from Rhys Brown electrical
- XXXV. 26/7/19 Flag banner marque invoice
- XXXVI. 26/7/19 Quickbooks invoice
- XXXVII. 26/7/19 DDS correspondence regarding windbreaker
- XXXVIII. 29/7/19 required documentation for Grant writer
- XXXIX. 29/7/19 Sport and Rec fairplay (formally get started) opening soon
 - XL. 30/7/19 Lisa Caruana announcing sport and rec grants
 - XLI. 30/7/19 Brett Jimboomba Tennis entry form for club tournament
 - XLII. 30/7/19 TLC confirming attendance of Lauren
 - XLIII. 30/7/19 Flag banner confirming payment
 - XLIV. 31/7/19 Lauren confirming shirts have arrived
 - XLV. 31/7/19 DDS correspondence regarding windbreaker
 - XLVI. 1/8/19 DDS invoice
 - XLVII. 6/8/19 Launch of Active Qld Alliance
 - XLVIII. 6/8/19 Telstra bill
 - XLIX. 6/8/19 Community Gambling Benefit Fund confirmation
 - L. 6/8/19 Alan Mitchel correspondence regarding CGBF
 - LI. 7/8/19 Urban Utilities notice
 - LII. 7/8/19 Scott Buchholz community grant updates
 - LIII. 8/8/19 Fire ant update
 - LIV. 8/8/19 Paul Hanley TLC tournament poster
 - LV. 9/8/19 Lacey Sawtell stronger communities program and grants
 - LVI. 10/8/19 Dropbox sign up
 - LVII. 12/6/19 South West Sport Rec Activate event dates
 - LVIII. 13/8/19 Qld Schools Brisbane International schools challenge information
 - LIX. 14/8/19 GC General meeting agenda
 - LX. 15/8/19 Heartbeat tennis July billable court hours
 - LXI. 16/8/19 Insurance renewal policy (**see attached**)
 - LXII. 18/8/19 Alan Mitchell regarding GCBF application and grant direction
 - LXIII. 19/9/19 Active Australia invite
 - LXIV. 19/9/19 Beaudesert soft drinks invoice
 - LXV. 19/9/19 GCRA AGM nominations
 - LXVI. 19/9/19 DDS windbreaker correspondence design



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For Discussion

Business arising from Minutes of previous General Meeting: 16th July 2019

- I. **Coaching agreement** – Lisa would like to read so this will be addressed next meeting
- II. **Selwyn park committee meeting** – still to confirm
- III. **Janette Life member details** – Darren has been trying to arrange this with Scott and has not been able to confirm a date.
- IV. **Club shirts** – Have arrived
- V. **Plan for landscaping front entrance** – Darren to follow up
- VI. **Sublease with cycling club report** – Myleigh had no response and to follow up
- VII. **Gazebo** - has been received
- VIII. **Event date calendar** – been forwarded out to committee by Myleigh, events are now up on facebook & website (*see attached*)
- IX. **JPL finals** – Darren has secured a yellow ball final for the 14/9/19, he will need volunteers for bbq, canteen etc.
- X. **Sporting Schools St Marys** – Nick will be providing Sporting Schools to St Mary's

Discussion Action

- | | |
|-------|----------------|
| I. | Lisa |
| II. | Myleigh |
| III. | Darren |
| IV. | – |
| V. | Darren |
| VI. | Myleigh |
| VII. | – |
| VIII. | – |
| IX. | – |
| X. | – |



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7. Agenda

- I. Darren & Lisa said Sport & Recreation event dinner was lovely and a thank you to all clubs for their commitment and work
- II. St Mary's fete report from Darren – This event is not worth participating in future with no people participating or visiting club site due to location. There is a meeting on 11/9/19 if we want to address
- III. Tom Ferguson Shield report from Darren – was great social day, team was not as strong as it has been in the past
- IV. Scenic Rim interclub social (*see attached*) Revisit the next meeting
- V. Red ball Brisbane International schools day (*see attached*) Myleigh to discuss next meeting
- VI. End of year presentation – discuss next meeting
- VII. Senior/Pensioner membership – This was moved by committee \$50 full year and \$30 half year for Pensioners

Agenda Action

- I. –
- II. –
- III. –
- IV. **GM**
- V. **GM**
- VI. **GM**
- VII. **Katie Myleigh**



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8. Business arising from floor:

- I. We need to consider accessibility for disability members or visitors. Items such as wheelchair ramp on door and gate width
- II. Lisa brought up re-evaluating fill in membership. Consider 5 fill ins and pay \$15 fill-in membership on third. Revisit next meeting.
- III. Insurance due, Katie suggested taking off \$10,000.00, Katie to follow up

Other

Next Meeting 17th September 7.15pm Beauesert Hotel

Meeting Closed: 8.50pm

Arising Action

- I. **Darren**
- II. **GM**
- III. **Katie**