



BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beauesert Qld 4285 beaueserttennisassoc@outlook.com www.beaueserttennis.com.au

- Meeting:** Beauesert & District Tennis Association –General Meeting
- Date & Time:** 16th July 2019
- Venue:** Beauesert Hotel
- Attendance:** Myleigh Taylor, Lisa Quast, Darren Thorpe, Lauren Griffin, Nick Thorpe
-

Meeting Open 7.35pm

1. **Chairperson Open** – Darren Thorpe
2. **Attendance** – Myleigh Taylor, Lisa Quast, Darren Thorpe, Lauren Griffin, Nick Thorpe
3. **Apologies** – Katie Kennedy, Andrew Kennedy, Craig Bridges, Annabelle Watts
4. **Acceptance of Proxies** –

For Approval:

5. **Confirmation of minutes of previous General Meeting:** 11/6/19
Moved: Myleigh Taylor **Second:** Lisa Quast
Finance Report: Darren report as Katie Kennedy absent June finance report 2019
Moved: Darren Thorpe **Second:** Myleigh Taylor

Correspondence – beaueserttennisassoc@outlook.com

6. Outwards

- I. 12/6/19 Myleigh regarding Branded Marque for club
- II. 12/6/19 Myleigh forwarded signed approval to ceoffice concepts
- III. 12/6/19 Myleigh to Katie regarding payment to ceoffice
- IV. 12/6/19 Myleigh to Casey DDS correspondence regarding sponsorship
- V. 12/6/19 Myleigh to Council correspondence regarding sublease signage
- VI. 12/6/19 Myleigh to committee etc regarding water cooler
- VII. 13/6/19 Myleigh to Casey DDS correspondence regarding sponsorship
- VIII. 18/6/19 Myleigh to Katie regarding shirt payment
- IX. 24/6/19 Katie to Rick BCC regarding invoice
- X. 25/6/19 June minutes
- XI. 25/6/19 Myleigh to Karen BCC regarding insurance, forwarding minutes
- XII. 25/5/19 Myleigh follow up to Council correspondence regarding sublease signage
- XIII. 27/6/19 Myleigh to committee regards event dates & fill in membership
- XIV. 27/6/19 Myleigh to Fassifern and Tamborine Tennis Club regarding social interclub startup
- XV. 27/6/19 Myleigh to Susan forwarded clubhouse hire agreement for hire enquiry
- XVI. 1/7/19 Myleigh to committee follow up fill in membership
- XVII. 1/7/19 Myleigh to committee regarding strategic plan
- XVIII. 1/7/19 Myleigh to Alan Mitchell regarding Grant Writing
- XIX. 1/7/19 Correspondence regarding sublease with BCC
- XX. 5/7/19 Myleigh to committee regarding Grant Writer
- XXI. 5/7/19 Correspondence with Henry Tamborine regarding social interclub
- XXII. 5/7/19 Correspondence with Rick & Karen regarding sublease
- XXIII. 7/7/19 Correspondence with Karen BCC regarding sublease
- XXIV. 8/7/19 Myleigh to Lorraine Bdst Times regarding Mens open
- XXV. 10/7/19 Correspondence with Karen BCC regarding contacts and social night
- XXVI. 13/7/19 reply to UQ regarding stripe



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XXVII. 13/7/19 Myleigh to Katie regarding stripe information for UQ

XXVIII. 13/7/19 **MAIL** statement from pink day

Inwards

- I. 11/6/19 lauren Griffin forwarding BI challenge interschool (**see attached**)
- II. 11/6/19 Gloria Tom Ferguson Shield enquiry event management
- III. 11/6/19 Casey DDS accepting Gold sponsorship
- IV. 14/6/19 CEOOffice quotes for pinboards (**see attached**)
- V. 12/6/19 Brett Day Jimboomba confirming JPL tournament to be held at Beaudesert & Jimboomba
- VI. 13/6/19 CEOOffice invoice
- VII. 17/6/19 Origin invoice
- VIII. 21/6/19 Origin invoice
- IX. 21/6/19 Annabelle Watts TQ Dunlop ball offers, and Grants webinar
- X. 25/6/19 Brett Day Jimboomba collecting entries for JPL
- XI. 25/6/19 Karen Dickson BCC replying to correspondence
- XII. 25/6/19 Lauren providing information of Alan Grants Writer
- XIII. 25/6/19 Anne Marie Scenic Rim Council regarding Sub-lease signing
- XIV. 26/6/19 Quickbooks invoice
- XV. 27/6/19 Katie Kennedy reply to fill in membership & Event dates
- XVI. 28/6/19 Lacey Sawtell invite to grants workshop
- XVII. 29/6/19 Henry Rich from Tamborine regarding interclub social program
- XXVIII. 1/7/19 Lauren Griffin reply to fill in membership & event dates
- XIX. 1/7/19 Beaudesert Softdrinks statement
- XX. 1/7/19 Les Ferguson reply to strategic plan
- XXI. 1/7/19 Mitre 10 membership
- XXII. 1/7/19 Alan Mitchell grant writer proposal (**see attached**)
- XXIII. 2/7/19 Origin invoice
- XXIV. Emma Creighton TA EOI sanctioned tournaments
- XXV. 4/7/19 Patricia Robinson enquiring on behalf of the BBC
- XXVI. 5/7/19 Katie Kennedy response to Grant Writer meeting & Strategic Plan
- XXVII. 5/7/19 Lisa Quast response to fill in membership
- XXVIII. 5/7/19 Karen Dickson BCC response to email
- XXIX. 5/7/19 Beaudesert Softdrinks statement
- XXX. 5/7/19 Henry Rich Tamborine correspondence regarding Social interclub meeting date
- XXXI. 7/7/19 Henry Rich Tamborine Mountain Championship (**see attached**)
- XXXII. 8/7/19 Karen Dickson BCC requesting court hire 7-9pm 19th July
- XXXIII. 9/7/19 Anabelle 2020 Tournament Sanctioning - Submit your EOI now
- XXXIV. 9/7/19 Council invite to sport & rec evening RSVP's close 26 July, 2019 (**see attached**)
- XXXV. **9/7/19** Telstra bill
- XXXVI. 10/7/19 Karen Dickson correspondence regarding social night 19th
- XXXVII. 10/7/19 Peta Teese flyer for St Mary's fete
- XXXVIII. 11/7/19 Karen Dickson BCC request for Wednesday night meeting 17th
- XXXIX. 11/7/19 Mick First Aid courses
- XL. 12/7/19 TA Annual General Meeting (AGM) of the Gold Coast Regional Assembly. The meeting is to be held on Wednesday, August 21st 2019
- XLI. 13/7/19 UQ Tennis club requesting check on stripe payments
- XLII. 13/7/19 Annabelle correspondence with Myleigh regarding combined JDS for 2020



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For Discussion

Business arising from Minutes of previous General Meeting: 11th June 2019

- I. **Coaching agreement** – Will remove Lisa from agreement, this was moved by committee, and contents insurance not required, Myleigh to amend changes and forward out for approval before signing with executives Myleigh and Lisa.
- II. **Court lines refurbishment report** – Lisa said they did a lot of work on court 1 & 2, they look amazing all four courts were refurbished and lines were replaced.
- III. **Selwyn park committee meeting** – still to confirm
- IV. **Grant writer** – Myleigh has been in contact with Alan Mitchell who writes grants for State School, Thanks Lauren for his information. Executives will be meeting with him Wednesday 17th 5pm.
- V. **Janette Life member details** – Darren has been trying to arrange this with Scott and has not been able to confirm a date.
- VI. **Pin boards & Office Chairs** – Paid and have arrived, Darren to erect. Darren has donated office chairs that suit well. Whiteboard suggestion, Myleigh said that they can be purchased from Officeworks for approx. \$40, Lisa suggested one for the inside of the window to put notices on etc.
- VII. **Club shirts** – Have paid, haven't heard from Kim Aussie Born, Lauren to follow up
- VIII. **Plan for landscaping front entrance** – Darren to follow up
- IX. **St Mary's fete** – Katie will be there for part of the day, Darren & Nick will attend, Hotshot prizes, nets. JPL is on at home this day. Myleigh to arrange flyers. Darren will bring marquee if new one has arrived.
- X. **Sublease with cycling club** – It was brought to our attention that the "shared access" and times of agreement were vague on sublease, we have amended this & sent it to Karen & Rick from BCC they will endeavor to have it signed by August as Rick is away currently. It was also addressed the limited space in our freezer due to bread etc that the Cycling club had stored. We suggested that they provide their own freezer to avoid this problem. Karen has addressed this with members and this should no longer be a problem. It was also confirmed that all correspondence will only be made with Karen & Rick. Myleigh suggested we get our date calendar in order also so we can make BCC aware of any upcoming events etc that may interfere with BCC clubhouse use
- XI. **Tom Ferguson Shield Teams** – 25/8/19 Redland Bay Lawn Tennis Club, Myleigh has secured 4 ladies players, Lauren suggested asking Sharyn Dent also. Myleigh will be looking at visiting Boonah to complete team. Darren to follow up male players. Lauren suggested training days, Darren, Nick & Myleigh agreed. Myleigh will follow this up once Teams are confirmed

Actions

- I. **Myleigh, Darren, Nick, Lisa**
- II. **-**
- III. **Myleigh**
- IV. **Executives**
- V. **Darren**
- VI. **Darren**
- VII. **Lauren**
- VIII. **Darren**
- IX. **Darren, Myleigh**
- X. **Myleigh**
- XI. **Darren, Myleigh**



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7. Agenda

- I. Fill in Fixture membership introduction as some fill ins a refusing to pay full membership – it was moved to introduce a \$15 fill in membership this will cover 1 season for 5 fill in plays. No other benefits are included in membership e.g. voting rights, club shirt, and free day time court hire. This membership will need to be paid on the first night fill in play that is required. This was moved by all members.
- II. Sport & Recreation event dinner invitation on 2nd August. 4 club representatives can attend. Myleigh declined, Darren & Lisa to confirm asap so Myleigh can RSVP
- III. Strategic Plan – all seen via email and approved
- IV. Myleigh suggested the purchase of branded gazebo with sponsorship money – Quote provided by Myleigh was \$415 for one valance, Darren suggested having at least 2 valances printed or two gazebos with one valance. All members approved this idea however Myleigh will obtain more quotes before ordering.
- V. DDS sponsorship has been renewed with the Gold sponsorship package. We are awaiting templates from DDS head office for windbreakers, Katie is obtaining an invoice for windbreaker and will invoice DDS for sponsorship and separate windbreaker cost. Myleigh will need to talk to Casey regarding what they would like provided to DDS regarding banner etc. and to update signature on emails.
- VI. Men’s prize money tournament – Lauren reported that we had 7 entries, round robin. Good competition with good amount games. Tournament wasn’t coming up on TA website which may of affected entries. Lauren suggested next year we hold two age groups over 35 and under 35, and a women’s event. Darren thanked Lauren for all her hard work and success of the event
- VII. Event dates were discussed for upcoming events, Graded tournament will be held 8,9, 10th November, End of year break up Sunday 8/12/19 10-1pm, 2020 sign on day 10-12 noon 2/2/20, Myleigh to publicize on FB and website and update event date list and distribute to committee
- VIII. Clubhouse Hire enquiry from Sue Johnson for 1-2-20 3-9pm for 60th Birthday, Myleigh forwarded hire form and quoted \$150 for night functions, Sue would also like to use two courts and for 2 hrs. and use bbq. Decided to introduce an event hire package \$200 for clubhouse and all four courts, Gas will need to be provided by hirer. Lisa pointed out this is the evening prior to our break up day and if hire is approved it must be cleaned by gam the 2/2/19. Myleigh to follow up with Sue.
- IX. Lisa was contacted regarding organizing a social event with Fassifern tennis possibly on 14th September – Darren suggested possibly for Saturday morning finish 12 as we have JPL that afternoon. Myleigh will follow this up with Sharlene from Fassifern.
- X. Myleigh has been in contact with Fassifern and Mt Tamborine in regards with starting a monthly social interclub event she is working on arranging a meeting with representatives from all three clubs to get it off the ground. Meeting date TBC.
- XI. Hire code to be changed weekly by Lisa. Lisa will msg code out to Myleigh and Katie, this will avoid misuse of courts and encourage booking. Myleigh said that with less than a year of documenting court hire we have had approx. 450 people play on the courts and this does not include a lot of use that is not booked.
- XII. Jpl Darren mentioned that Beauesert are not on the list to host any finals at the end of the year for JPL this is disappointing as currently our team is on top of the ladder. Darren will follow this up to see if we are able to host something.

| Agenda Action | |
|----------------------|---|
| I. | Myleigh |
| II. | Darren, Lisa & Myleigh |
| III. | – |
| IV. | Myleigh |
| V. | Myleigh, Katie |
| VI. | – |
| VII. | Myleigh |
| VIII. | Myleigh |
| IX. | Myleigh |
| X. | Myleigh |
| XI. | Lisa |
| XII. | Darren |



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8. Business arising from floor:

- I. COACHING UPDATE - Nick updating 80 kids coaching juniors, pushing kids to join fixtures to encourage memberships. Elite squad starts this week, drills, performance platform, critical thinking with 4 kids, tournament planning etc. He believes this squad will be good in supporting growth and inspire other players, and help grow JPL teams and tournaments. He also discussed New Zealand national tennis tour 6-20th December cultural experience, traveling in squad 10 entries from Jimboomba & Beauesert Qld, NSW and Victoria 35-40 matches, Brett from Jimboomba has referred this information to Nick and asked him to invite some players. Lauren and Myleigh suggested a fundraiser to help kids who wanted to attend get there, Darren and Lisa suggested council, Jon Krause and more also. There is a meeting for invited players on 28th July.
- II. Broken net winder Craig has removed and is trying to fix.
- III. Lisa coaching registration to be re-imbursed same as previously, Lisa will forward information to club and Nick to re-imburse payment. Lisa also discussed that she would like to end her coaching involvement next year, this will end on 30th June 2020. Darren and Nick thanked her for what she has done to help it continue so far. Nick will have a decision as to what he would like to do with this, Darren asked Nick if he could let the committee know as soon as possible so we could help him or find a replacement. Myleigh offered to find out what courses needed to be completed for Nick to run solo and possibilities of doing the course etc.
- IV. Myleigh mentioned the enquiry from Larissa regarding use of courts for Tennis Curriculum for sporting schools, she would also like if Nick was available to provide this. Unfortunately Nick will be in prac for University in dates provided however is happy to do so if they are happy to push it back one week. If Nick is unable to do this then if Hire is approved another coach with sporting schools qualifications will be issued.
- V. Myleigh asked regarding shirts again. Shirts applicable to NEW full & half year for juniors, and NEW full senior's members. When it comes to retailing the shirts Myleigh is to confirm prices discussed in past meeting and forward it out.

Arising Action

- I. -
- II. **Craig**
- III. **Lisa, Nick, Katie, Myleigh**
- IV. **Myleigh, Nick**
- V. **Myleigh**

Other

Next Meeting Beauesert Hotel 20th August 7.15pm

Meeting Closed: 9.45pm