



BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 beaudeserttennisassoc@outlook.com www.beaudeserttennis.com.au

- Meeting:** Beaudesert & District Tennis Association –General Meeting
- Date & Time:** 29th January 2019
- Venue:** Beaudesert Tennis Clubhouse
- Attendance:** Myleigh Taylor, Katie Kennedy, Andrew Kennedy, Lisa Quast, Craig Bridges, Darren Thorpe
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Meeting Open

1. **Chairperson Open** – 6.40pm
2. **Attendance** – Myleigh Taylor, Katie Kennedy, Andrew Kennedy, Lisa Quast, Craig Bridges, Darren Thorpe
Apologies – Lauren Griffin, Nick Thorpe, Ros Clancey, Les Ferguson, Emma Shields
3. **Acceptance of Proxies**

For Approval:

4. **Confirmation of minutes of previous General Meeting:** 20th November 2018
Moved: Myleigh Taylor **Second:** Katie Kennedy
5. **Finance Report:** Bank Balance reported Monthly Finance report to be given next meeting
Moved: Katie Kennedy **Second:** Darren Thorpe

Correspondence – beaudeserttennisassoc@outlook.com

6. Outwards

- I. 20/11/18 Myleigh forwarded minutes
- II. Email to organize coaching meeting 26th November with Lisa & Nick
- III. 21/11/18 Invoice to designer life
- IV. 22/11/18 Email to Rick Bicycle club regarding information for Sub-lease application
- V. 23/11/18 Email to Tom Bushnell Beaudesert times regarding JPL finals for paper
- VI. 26/11/18 Invitation to U3A to attend break up presentation
- VII. 26/11/18 Invoice sent to Designer life for clubhouse hire
- VIII. 26/11/18 Invoice sent to Beaudesert Bicycle club for November hire
- IX. 28/11/18 Sub lease proposal forward to Beaudesert Bicycle club for approval
- X. 30/11/18 BBQ receipt forwarded for JPL
- XI. 3/12/18 Court repair date booked
- XII. 5/12/18 Sublease application forward to Scenic Rim Regional council
- XIII. 6/12/18 Outstanding invoices forward to Designer life
- XIV. 19/12/18 Returned current contact details to Lisa Caruna for council website
- XV. 10/1/19 forwarded hire documents to Jacob designer life for February hire
- XVI. 10/1/19 Request for exec meeting with QM properties possible sponsor
- XVII. 18/1/19 Approval of new dates with designer life for February hire
- XVIII. 21/1/19 Confirmation of deposit return to designer life
- XIX. 23/1/19 Correspondence with Rick Bicycle club that we have had no new contact from Council regarding sublease and offer monthly hire until contact is made.
- XX.

Inwards

- I. Jon Krause accepting our invitation to break up day
- II. 27/11/18 Annabelle Watts GC invitation & application for kids on court in Brisbane international
- III. 28/11/18 Lacey Sawtell invitation to volunteer Bingo
- IV. 28/11/18 Annabelle Watts GC forward Gold Coast tournament calendar



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- V. 29/11/18 Fire ant eradication letter
- VI. 29/11/18 Mitre 10 invoice
- VII. 29/11/18 Beaudesert softdrinks invoice
- VIII. 30/11/18 Moreton funding and grants open
- IX. 4/12/18 Qoute for court repairs
- X. 5/12/18 Scenic rim council letter of receiving sublease application
- XI. 5/12/18 Paul Hanley TLC meeting invitation 6/12/18
- XII. 18/12/18 Lisa Caruana Scenic rim request for update contact details
- XIII. 20/12/18 Court repairs invoice
- XIV. 26/12/18 Quickbooks invoice
- XV. 7/1/19 Fairfax media invitation for sport sign on day media
- XVI. 7/1/19 Energex invoice
- XVII. 14/1/19 Lacey Sawtell invitation to Australia day awards celebration
- XVIII. 15/1/19 Designer life hire agreement
- XIX. 17/1/19 Lisa Caruna Scenic Rim request for info on Whats on dates calendar
- XX. 17/1/19 NSPR grants release
- XXI. 17/1/19 JDS circuit Gold Coast dates
- XXII. 18/1/19 Notice of Tennis Gold Coast AGM 20/2/19 7pm
- XXIII. 19/1/19 Tom Ferguson shield dates
- XXIV. 22/1/19 Rick Bicycle club request to erect sign and agree to month by month hire
- XXV. 26/1/19 Quickbooks invoice
- XXVI. Bas statement recieved bia mail
- XXVII. Chq for JPL bbq receive via mail

Moved: Darren Thorpe

Second: Katie Kennedy

For Decision:

For Discussion

7. Business arising from Minutes of previous General Meeting: 20th November 2018

- I. Junior subcommittee – **decided that we would not go ahead with this for the next for seeable future.**
- II. Sign on day – **Sunday the 4th 9am-12noon sign and grade for all fixture nights. Blow up target unavailable, HotShot nets to be set up, target game, free sausage sizzle, 2 loaves of bread & 24 sausages, butter & sauces, onion to be purchased by Katie. Myleigh to create 2019 membership forms and welcome packs to be handed out.**
- III. Coaching agreement – **quick meeting with Lisa & nick regarding coaching. Lisa is supporting Nick. Nick is going overseas France to play end of month for 2-3 month approx. Lisa will continue to run Hotshots & group lessons and possibly squad coaching. Have it writing for AGM. Katie & Myleigh brought up the need for another coach and it was voted that if there is a need for increased coaching this will be looked at again in future.**
- IV. Energex box sticker eg. NO ACCESS – **Myleigh to do**
- V. Solution for North West corner completed – **completed everyone is happy with job however Darren, Craig & Andrew were unsure if lines had been redone as quoted in job. Darren will follow this up**
- VI. Selwyn park committee meeting – **Myleigh to follow up**
- VII. Sponsorship packages –
- VIII. Soap pump for men's bathroom – **Darren to follow up**
- IX. Dates for 2019 e.g. – **Pink Corporate day in March, business 8 teams of 4, Friday FUN nights once a term. Executives to have dates for next meeting.**



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- X. Flusher in men's toilet – doesn't seem to be having issues any more. Is to be watched by committee and Craig and may need to be replaced in future.
- XI. Survey put out to members for feedback. Myleigh to put together anonymous survey to be given out to fixture members so we can gauge why they are not entering tournament. To be handed out Monday week of 4th of feb - **Myleigh to complete**

8. Agenda

- I. Memberships – Katie is now taking on Membership job. Memberships are now dated from 1st February until 31st January. Family memberships will only be available via paper membership form payment for this can be made via cash/eftpos/stripe. Katie suggested that receipts to be given to everyone which committee agreed on. Myleigh suggested that memberships MUST be paid prior to an game play, committee agreed and this will be enforced by fixture managers & included in the welcome membership letter. Nick is to provide a HotShot player list in the 2nd week of term to Katie.
- II. AGM date – 12th March at club in clubhouse at 7:15pm. Myleigh to advertise on website, Facebook & paper. Proxy forms and nomination forms to be printed and downloadable from website. **Myleigh to follow up**
- III. JPL – Tennis Logan city meeting lost 50% of the teams. Marsden, Beenleigh & Sunnybank are no longer involved. Beauesert have entered a Green team into 8 term season up until Easter starts 9th February
- IV. Bicycle club lease – Still haven't heard from council regards to lease, **Darren to follow up**. In the meantime it has been agreed a month by month rental agreement will take place until we hear back. Bicycle club have erected sign on front fence of court 4. Lisa mentioned that they have been parking in driveway early morning, **Myleigh is to follow this up with Rick**
- V. Presidents Morning Tea Darren reported on the TA President Morning tea at Brisbane international was lucky enough to win a presidents box for a match. He found the morning a wealth of information and thinks we need to concentrate & focus more on our Strategic plan. Bounce website to look at which replaced Rally kit was also a highlight and Darren suggested we give it a tour.
- VI. Signage A sign needs to be erected regarding keeping driveway clear this should mention tennis committee/personnel only past this point we also need a sign on the wall in front of coaching car park and at chain gate. It was decided to wait regarding chain to make more permanent. **Darren to follow up**.
- VII. QM sponsorship Katie reported on the meeting with QM properties Damian Ross & Banner mesh expert Claude regarding wind breaker/sponsorship over court 1. Cost will be covered by QM regards to design, production, and installation. Wants approx. 1-2 years. Pay for sponsorship. We are awaiting to hear back from QM with proposal and drafts. **Katie to follow up**
- VIII. Eftpos – Katie suggested investing in an eftpos machine, she researched and found "Squarepoint" which is a POS \$59 upfront, no monthly fees or contract. Transaction 1.9%, inventory need cheap tablet JB have \$100, prepaid dongle. Lock it away with cash tin. This was approved unanimously by committee. Katie will attempt to have it ready for Sunday. **Link to receive \$1000**

9. Business arising from floor:

- I. Canteen Katie has suggested to increase prices on Canteen items especially Gatorade, suggested to purchase from Woolworths as it is costing approx. \$3 per bottle at Beauesert Soft Drink this was moved by whole committee. Gatorade will be \$4, all other items will stay the same. Keep the noodle cups scrap the mac n cheese. Water reduces to \$1 prices moved by committee



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- II. Darren & Katie have ordered Tennis balls, 3 boxes of head through scenic rim sports \$150 a box this was just as cheap if not cheaper than purchasing them online as there was no postage to be paid and we are supporting local.

Other

Next Meeting: 12th Feb, 7.15pm at Beaudesert Hotel

Meeting Closed: 9.15pm