



Agenda

BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 beaudeserttennisassoc@outlook.com www.beaudeserttennis.com.au

- Meeting:** Beaudesert & District Tennis Association –General Meeting
- Date & Time:** 12th March 2019
- Venue:** Beaudesert & District Tennis Club
- Attendance:** Lisa Quast, Craig Bridges, Lauren Griffin, Nick Thorpe, Katie Kennedy, Andrew Kennedy, Myleigh Taylor, Darren Thorpe
-

Meeting Open 8.22pm

1. **Chairperson Open** – Darren Thorpe
2. **Attendance** – Lisa Quast, Craig Bridges, Lauren Griffin, Nick Thorpe, Katie Kennedy, Andrew Kennedy, Myleigh Taylor, Darren Thorpe
Apologies – Rosalind Clancey
3. **Acceptance of Proxies** N/A

For Approval:

4. **Confirmation of minutes of previous General Meeting:** 12th February 2019
Moved: Myleigh Taylor **Second:** Katie Kennedy
5. **Finance Report:** Katie Kennedy reported January to December 2018, February 2019
Moved: Katie Kennedy **Second:** Lisa Quast

Correspondence – beaudeserttennisassoc@outlook.com

6. Outwards

- I. 13/2/19 email to Leanne Mascall Tennis Australia school coordinator confirming that we would like to hold BI red ball schools challenge and canteen
- II. 18/2/19 email to Leanne Mascall Tennis Australia school coordinator confirming that we provide canteen and we can put on hotdogs, party pies and sausage rolls for the day also. Our court hire for schools is normally \$6 per court/per hour so \$96 for the day.
- III. 18/2/19 email to Leanne Mascall, Alexa Lloyd, Annabelle Watts requesting equipment support for Beaudesert State School
- IV. 22/2/19 email to Beaudesert Times for AGM advertisement
- V. 10/3/19 Katie emailed Annabelle Watts regarding Hotshot score cards for use on Wednesday Hotshots.

Inwards

- I. 18/2/19 email from Leanne Mascall Tennis Australia school coordinator confirming BI red ball schools challenge and canteen requirements, we will be paid \$96 for the day.
- II. 18/2/19 Tennis Australia affiliation confirmed
- III. 18/2/19 Grants announcement Ipswich & west Moreton
- IV. 19/2/19 Leanne Mascall Tennis Australia offering support for Beaudesert State School
- V. 21/2/19 Beaudesert Race club offering Beaudesert cup day package (**see attached**)
- VI. 22/2/19 proof AGM notice in Beaudesert Times
- VII. 25/2/19 Annabelle Watts Tennis Qld Gold Coast participation leader invited to Inaugural club development roadshow March 10th
- VIII. 25/2/19 Kathy Forest Scenic Rim council invited attend a Spring creek stakeholder's workshop on Monday 4th March from 6.00 pm - 7:30 pm at the Beaudesert Golf Club. (**see attached**)
- IX. 26/2/19 Quickbooks invoice
- X. 28/2/19 Kathy Forest Scenic Rim council draft spring creek precinct (**see attached**)
- XI. Affiliated clubs letter including tournament calendars etc. (**see attached**)
- XII. 2/19 Jon Krause offering letter support for strengthening rural communities grant (**see attached**)



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- XIII. 1/3/19 Beauesert soft drinks statement
- XIV. 1/3/19 Lacey Sawtell Scenic rim news for the community (**see attached**)
- XV. 4/3/19 Invoice from Beauesert Times for AGM notice
- XVI. 4/3/19 Paul Hanley TLC meeting will be held on Thursday 14th March @ Beenleigh Tennis Club 9.30am
- XVII. 4/3/19 Email designer life regarding key exchange
- XVIII. 8/3/19 Eagle Eye design driveway sign proofs (**see attached**)
- XIX. 9/3/19 Telstra bill
- XX. 11/3/19 Cancellation of designer life course for the dates of 12/3-29/3
- XXI. 11/3/19 Mitre 10 invoice

For Decision:

For Discussion

Business arising from Minutes of previous General Meeting: 12th February 2019

- I. **Signage report** – Myleigh showed everyone proofs of signs and cost of sticker which was , Myleigh moved this be actioned, committee agreed for signs to be purchased
- II. **Court lines report** – Darren dismissed the following up with court repairer who quoted court lines to be repaired. The repairs will be actioned soon.
- III. **Selwyn park committee meeting** – Myleigh to confirm date
- IV. **Sponsorship packages** – Lauren, Katie and Myleigh to arrange meeting and create sponsorship packages
- V. **Dates for 2019 junior AMT open tournament** 31st, 1-2 June prize money for adults, This will be actioned by committee, Lauren and Nick to run juniors with help from rest of committee, Myleigh to arrange for publicity with TA etc.
- VI. **Bicycle club sub lease report** - Darren forward an email requesting feedback on progress of the sublease we are yet to hear a reply from council
- VII. **QM sponsorship report** – Katie has been working with QM in regards to sponsorship, QM proposal is a wind breaker on court 1 with a 2 year sponsorship for \$2000 per year, and they pay for banner. Committee approved & passed by everyone Lauren mentioned that we need to advise Discount Drug Store about this as they are our other sponsor. Darren to follow this up. (**see attached**)
- VIII. **Coaching agreement** – Darren & Nick are to arrange an agreement to put forward for discussion & approval at committee meeting
- IX. **Grant writer** – It has been decided to organize a grant writer to help with the success of achieving funds for improvement of facilities. Myleigh to contact Alan Mitchell who is the grant writer for Beauesert state school.
- X. **Fun night fundraiser for Nick-** Fundraiser has been postponed so far
- XI. **Life member details** – Darren to still follow up with Scott Launder regarding a date for presentation Janette with life time membership
- XII. **11th May pink corporate day** – Breast cancer fundraiser, Darren to ask Rhonda to come on board, Katie will organize BBQ and possible donation of meat etc so that all funds can be donated, BYO alcohol, Darren will organize coffee van. Event will be teams of 4. Eight teams price per team \$100, Lisa is happy to run event. Lauren, Myleigh & Katie to nut out all specifics including invitation, publicity, and nomination forms, etc.

Actions	
I.	Myleigh
II.	-
III.	Myleigh
IV.	Lauren, Katie & Myleigh
V.	Lauren, Nick, Lisa & Myleigh
VI.	Darren
VII.	Darren, Katie
VIII.	Darren & Nick
IX.	Myleigh
X.	-
XI.	Darren
XII.	Darren, Katie, Lisa, Myleigh, Lauren



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7. Agenda

- I. Myleigh addressed the Defibulator that Bicycle club have secured as they have asked where we think best placement would be. Committee agreed it should be erected beside the fridge next to first aid kit, as it is procedure that this door is unlocked when opening the clubhouse. Myleigh is to contact Rick and let him know of decision.

8. Business arising from floor:

- I. Katie suggested 6 cork boards from Officeworks be purchased for approx. \$30 each to replace current cork board. Darren believes they don't look professional and has offered to get a quote of 2 boards 1500x900 in a colour of our logo. Darren suggested a whiteboard for hirers to use etc., Nick agreed that this would be useful for his coaching, Lisa has a large whiteboard at home that she will bring in to see if suitable first. Darren will also obtain quote on 10 office chairs that will be accessible for workshop/training hire.
- II. Katie suggested have Wind breakers designed for courts 2 and 4 with the money secured from QM properties sponsorship. She has done a rough proof for committee to look at. Everyone was happy with wording etc. however it was suggested by Darren & Lisa to reduce tagline as it was too long. Katie will submit information to wind breaker designer for proof and quote. **(see attached)**
- III. Lauren mentioned our current shirt situation & if we need to purchase more. Myleigh suggested we discuss actual rules regarding shirts etc. It was decided that EVERY NEW junior & senior who have paid a full year membership to receive a shirt. If played for the club before and been issued a shirt, any extra shirts will need to be purchased. Adult shirts cost \$38.50 so will retail at \$40, child's cost \$34.50 so will retail at \$35 for kids. It was agreed that we will make a minimum order of shirts however we hope to continue our sponsorship to cover the cost of shirts for members.

Agenda actions

- I. **Myleigh**

Floor actions

- I. **Darren, Lisa**

- II. **Katie**

- III. **Darren**

Other

Next Meeting: 23 April 2019 pub

Meeting Closed: 9.54pm