



## BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 [beaudeserttennisassoc@outlook.com](mailto:beaudeserttennisassoc@outlook.com) [www.beaudeserttennis.com.au](http://www.beaudeserttennis.com.au)

- Meeting:** Beaudesert & District Tennis Association – February General Meeting MINUTES
- Date & Time:** Thursday 17<sup>th</sup> February 2022 @ 6:30pm
- Venue:** Beaudesert Tennis Club
- Attendance:** Darren Thorpe, Lauren Griffin, Erin Stevens, Lisa Quast, Sharyn Dent, Tim Fitzgerald, Craig Bridges, Les Ferguson (via Facetime)

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### Meeting Opened – 6:33pm

**1. Apologies:** Susan Gee

**2. For Approval:**

- **Confirmation of minutes of previous General Meeting: 04/11/2021**  
**Moved:** Lauren Griffin      **Second:** Sharyn Dent
- **Finance Report: January 2022 Reports**  
**Moved:** Susan Gee      **Second:** Lauren Griffin

**3. Correspondence – [beaudeserttennisassoc@outlook.com](mailto:beaudeserttennisassoc@outlook.com)**

#### **Inwards**

- I. 26/01/22 Scenic Rim Media – Invoice 3892 for Beaudesert Bulletin Article 28<sup>th</sup> Jan edition
- II. 27/01/22 Glenn Knox (Double Line Sports) – Modified Ball prices (Red/Orange/Green)
- III. 27/01/22 Sport & Rec South West – FairPlay Vouchers Round 6 Now Open
- IV. 28/01/22 Steve Hughes – Mowing Invoice 0666 for 27/01/22
- V. 31/01/22 Lacey Sawtell (Scenic Rim Council) – Upcoming Grants
- VI. 01/02/22 QLD Mental Health – Save the Date: Mental Health Week 2022
- VII. 01/02/22 Darren Stoddart (TQ) – Gold Coast Region Tennis Update
- VIII. 01/02/22 Play Tennis – News from Australian Open 2022 including Free Court Hire Promotion
- IX. 01/02/22 NAB – Statement for Account ending 8641 available online
- X. 01/02/22 Scenic Rim Media – Statement 2033 for unpaid Invoice 3892
- XI. 02/02/22 Keer Moriarty (Beaudesert Bulletin) – 11<sup>th</sup> Feb Edition Deadline and Introducing the new Sports Reporter Guy Hazlewood
- XII. 03/02/22 Scott Buchholz (Federal MP) – National Security Update: Keeping Australians Safe
- XIII. 04/02/22 Sport & Rec South West – COVID Update: School Sports Program and Sporting Events to continue
- XIV. 05/02/22 Steve Nairne – Invoice 5222 for Tennis Net Repair
- XV. 06/02/22 Scott Buchholz (Federal MP) – February 2022 E-Newsletter
- XVI. 06/02/22 Telstra – January 2022 Invoice
- XVII. 09/02/22 Trysett LeGarde – Apology for AGM
- XVIII. 10/02/22 Sport & Rec (Dept of TIS) – FairPlay Vouchers – Round 6 Now Open
- XIX. 10/02/22 Sport & Rec (Dept of TIS) – COVID Update: Check In QLD App no longer required
- XX. 10/02/22 Chris Papakostas (Honan Insurance) – Reply to email sent 10/02 and clarification on Insurance Cover for merchandise



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- XXI. 11/02/22 Sport & Rec South West – Grant Funding Hints and Tips Checklist
- XXII. 11/02/22 Kym (Aussie Born) – Reply to email sent 10/02 with Shirt prices and order time frame
- XXIII. 11/02/22 Benjamin Pollard (BSHS BM) – Expression of interest to partner with the Tennis Club
- XXIV. 14/02/22 Benjamin Pollard (BSHS BM) – Confirmation of Meeting time
- XXV. 14/02/22 Kym (AussieBorn) – Confirmation of Shirt Order placed
- XXVI. 14/02/22 Darren Stoddart (TQ) – Announcement of Blake Kebblewhite as the new GC TDO commencing 21<sup>st</sup> Feb 2022
- XXVII. 14/02/22 Burhan Al-Fares (BBRF) – Advising Michelle is no longer looked after our BRFIPV000878 Agreement and outlining of items that require further response
- XXVIII. 16/02/22 Jamie-Lea (Premier Sports) – Confirmation of first Invoice to be created for Courts 5 & 6 Upgrade
- XXIX. 16/02/22 Tim Fitzgerald to FairPlay Vouchers (Dept TIS) – CC'd on email regarding setup of Tim as an Activity Provider for Fairplay

### Outwards

- I. 25/01/22 Committee – GM November 2021 Minutes
- II. 25/01/22 Committee – GM January 2022 Agenda and Financial Reports
- III. 28/01/22 Committee – GM January 2022 Minutes
- IV. 29/01/22 Committee – Upcoming Key Dates for 2022
- V. 29/01/22 Committee – Club Banner for Replacement
- VI. 30/01/22 Toni Cooke (TQ) – Appreciation for loan of Inflatable Target and return arrangement
- VII. 30/01/22 Toni Cooke (TQ) – Picture of hole found in Inflatable Target on setup
- VIII. 30/01/22 Dominos Beaudesert – Pizza Vouchers for Junior Tennis “Player of the Week” Awards
- IX. 01/02/22 U3A Beaudesert – 2022 Memberships Due
- X. 09/02/22 Beaudesert Tennis Members – Notice of AGM 2022
- XI. 10/02/22 Committee – Urgent Club Shirt Order 2022
- XII. 10/02/22 Kym (Aussie Born) – Request for quote and time frames for Shirt Order
- XIII. 10/02/22 Committee – Proposed 2022 Club Event Dates
- XIV. 10/02/22 Chris Papakostas & Lucy Cozzolino (Honan Insurance) – Second follow up to email enquiries sent 22/12/21 and 25/01/22 regarding Insurance Cover for new Merchandise
- XV. 12/02/22 Benjamin Pollard (BSHS BM) – Reply to email sent 11/02 regarding a partnership with the club and a suitable time to meet
- XVI. 13/02/22 Jamie-Lea (Premier Sports) – Confirming July schedule for Court Upgrade and Invoice for pre-works
- XVII. 13/02/22 Kym (AussieBorn) – Reply to quote email sent 11/02 with approval to proceed with Shirt Order

### Received Via PO Box

- I. 15/02/22 Australia Post – Post Office Box Service Renewal Invoice 40000011516589
- II. 15/02/22 Jon Krause – GCBF Grant Round 113 (SUPER ROUND) Applications open



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#### 4. For Discussion - Business arising from Minutes of previous General Meeting:

27/01/2022

- I. **Debit Card Update for OneDrive Storage Increase** – Darren advised that he has provided NAB with a copy of the signed minutes and NAB confirmed that the account will be opened within a week. Darren hasn't heard anything further and will follow up.
- II. **New Beaudesert Tennis Banner** – Lauren circulated the current Banner Artwork via email to the committee for discussion prior to the meeting. The committee are unanimous in the decision to keep the same artwork for the new Banner. Lauren to order the new Banner through AdWrapIt.
- III. **Insurance Cover for Babolat Merchandise** – Confirmation email has been received from Honan Insurance confirming that we are covered for \$10,000 for theft and therefore are covered for the Babolat merchandise to be kept at the Clubhouse. Lauren mentioned that it took several emails to Honan Insurance before receiving a response. Tim has setup the merchandise in the coaching room and advertised on Facebook.

#### Discussion Action

- I. **Darren**
- II. **Lauren**



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## 5. Agenda:

- I. **Covid Update** – QLD Heath and Sport and Rec advice received states that from 7<sup>th</sup> February 2022 use of the Check In QLD App is no longer required where organizations are permitted to allow unvaccinated people to attend. This includes outdoor sport and community recreation organizations.
- II. **Courts 5 & 6 Update** – Darren has confirmed with Premier Sports that the start date will be mid-July weather permitting. Darren advised that the \$35K Gambling Fund Grant received in 2020 will be used to pay the first Deposit Invoice for Courts 5 & 6 upgrade, as this Grant needs to be acquitted by the 22nd March 2022.
- III. **Grants Update** –
  - Sport and Rec Disaster Recovery program funding up to \$5000 application – We didn’t apply for this Grant.
  - GCBF Round 113 (SUPER ROUND) - \$500 to \$100,000 applications open – We won’t apply for this Grant as we have yet to acquit the other GCBF Grant.
- IV. **Coaching Update** – Tim has been coaching for two weeks now and is happy with the progress thus far. Tim appreciates the help Lisa provided in transition week. Tim mentioned that there have been minor disruptions to lessons this week due to Covid Health reasons, however will be providing make-ups for those children affected. Cardio Tennis has re-commenced and is going well. Tim is having a few issues with Fairplay in setting up the portal to submit the vouchers. Tim thanked the committee for the opportunity to Coach at the Club.
- V. **New Maintenance Items:**
  - Lisa advised that the net on Court 4 needs to be repaired but to wait until the April School Holidays.
  - The light on Court 3 is broken again. Darren has contacted Rhys Brown again to investigate. Lisa suggested to replace the light with a LED.
  - Lauren mentioned that the Printer in the Office does not print properly. Lauren and Griff have both tried to fix the issue and haven’t been successful. Committee have agreed to purchase a new Printer as they are not expensive.
  - Craig has suggested to put piping in the gap at the back of Courts 3 & 4 where the balls fall. This has been painful for players for many years. Committee are happy for Craig to explore this.
- VI. **New GC Region Tennis Development Officer** – Darren Stoddart has confirmed via email that Blake Kebblewhite is our new GC TDO commencing 21<sup>st</sup> February 2022.
- VII. **2022 Sign-On Day Wrap-Up** – Majority of Juniors attended and signed-up on Open Day. Lauren would like to push for greater online Membership Renewals for 2023 as currently this process is extremely manual. Membership Renewal reminders to be sent prior to Open/Sign-On Day. Lauren confirmed that Toni from TQ has collected the Inflatable Target.

Agenda Action	
I.	-
II.	-
III.	-
IV.	-
V.	Darren, Lauren, Craig
VI.	-
VII.	-
VIII.	Darren, Lauren
IX.	-
X.	-
XI.	-
XII.	Lauren
XIII.	-
XIV.	Lauren, Sharyn, Erin
XV.	Lauren, Sharyn
XVI.	-
XVII.	-



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- VIII. **2022 U3a Memberships** – Lauren mentioned that she was concerned about the lack of visibility of who plays the Social Tennis on Monday mornings under the free court hire benefit for Members. Lauren is also unsure as to who is the best contact for the Monday social Tennis as she has emailed the current contacts regarding membership renewals and has received no response. Currently the Monday Social group are using the U3A keys to access the courts for free, however we have not received any membership renewals for 2022 which provides Insurance cover and the free court hire benefit. The previous membership period expired on the 31<sup>st</sup> Jan 2021. The committee have agreed for Darren and Lauren to meet with U3A to set a process in place to build stronger communication between U3a and the Club, and for greater visibility on who is participating in the social groups.
- IX. **2022 Volunteer/Committee Member Screening Checklist** – Lauren has handed out the forms to the committee to be returned on AGM night.
- X. **2022 Key Register** – To be actioned at the AGM.
- XI. **2022 Fire and Safety Training Date** – Thursday 21<sup>st</sup> April 2022.
- XII. **2022 Club Event Schedule** – Sharyn suggested that we change the EOY Break-up date from the Friday to the Saturday as the Friday is the last day of school for Catholic Education. The committee agreed. Lauren to change on Event Schedule.
- XIII. **2022 Shirt Order** – Lauren has emailed the Shirt Order through to AussieBorn and they have confirmed the order has been placed with their suppliers on the 13/02/2022. Estimated to take 4-6 weeks for delivery.
- XIV. **2022 Charity Shield Event for “Domestic Violence”** – Lauren advised we need to lock in a charity group in order to get the ball rolling. Possible groups include White Ribbon, DVConnect and RizeUp. The committee agreed that the charity group chosen should be inclusive and not bias. Sharyn and Erin have offered to help Lauren with the organization of the event. Lauren to confirm with QLD Government if the Covid vaccination mandate applies to the event due to having seating for Dinner.
- XV. **Removal of Myleigh from Media Contacts** – Myleigh has advised Lauren that she is still receiving club enquiries as her number is listed on many social media sites. Myleigh has confirmed that did setup the contact for some of these sites (details in the Publicity folder) however she is unsure how the others have her details. She believes Google is the main catalyst for the enquires, as her mobile number is returned when you search for Beaudesert Tennis. Sharyn to assist Lauren with removing Myleigh from as much Social Media pages as possible.
- XVI. **Running UTR verified Events** – Tim has expressed his interest to run UTR verified events from the Club in the future. To be re-discussed later in the year once Tim has settled into the Coaching role and can gauge where running such events will be of greatest benefit to the club and the community.
- XVII. **Tamborine Tennis** – Anne the Secretary of Tamborine Tennis contacted Lauren and advised that they have a Speed Gun for hire for \$100 and a free Grants Writer if we are ever interested.



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### 6. Business arising from floor:

- I. **FairPlay Registration** – The committee have assigned Club Coach Tim Fitzgerald to register with Fairplay to submit Fairplay vouchers on behalf of the Club. Junior Membership fees will be allocated to the Club and the remaining benefit will apply to coaching fees.
- II. **Water Pipe Leak** – Darren received a phone call from Kim at St Mary's advising that a pipe had burst behind the clubhouse near the tap. Scenic Rim Plumbing were contacted and have fixed the leak.
- III. **Green Waste** – Darren has noticed a large amount of green waste behind the Tennis Club. Darren to contact St Mary's to ask when it is to be removed.

### Arising actions

- I. **Tim**
- II. **-**
- III. **Darren**

**Next Meeting** – Thursday 17<sup>th</sup> March 2022 @ 6:15am (AGM & GM)

**Meeting Closed** – 8:46pm

X

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Darren Thorpe  
President

X

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Lauren Griffin  
Secretary