



## BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 [beaudeserttennisassoc@outlook.com](mailto:beaudeserttennisassoc@outlook.com) [www.beaudeserttennis.com.au](http://www.beaudeserttennis.com.au)

- Meeting:** Beaudesert & District Tennis Association – May General Meeting MINUTES
- Date & Time:** Thursday 2<sup>nd</sup> June 2022 @ 6:15pm
- Venue:** Beaudesert Tennis Club
- Attendance:** Darren Thorpe, Rachel Payne, Lauren Griffin, Craig Bridges, Tim Fitzgerald (Teams Online), Les Ferguson (via Facetime)

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### Meeting Opened – 6:31pm

1. **Apologies:** Blake Kebblewhite, Lisa Quast, Sharyn Dent
2. **For Approval:**
  - **Confirmation of minutes of previous General Meeting: 21/04/2022**  
**Moved:** Lauren Griffin      **Second:** Rachel Payne
  - **Finance Report:** March Reports submitted. April and May Reports to be presented at July meeting as Rachel has yet to be granted access to the new Debit Card account by NAB in order to reconcile April and May.  
**Moved:** Rachel Payne      **Second:** Lauren Griffin
3. **Correspondence – [beaudeserttennisassoc@outlook.com](mailto:beaudeserttennisassoc@outlook.com)**

#### **Inwards:**

- I. 21/04/22 Tim Fitzgerald – Term 1 Court Hire Hours
- II. 21/04/22 TQ – Women Leaders in Tennis Applications Open
- III. 22/04/22 Sportscover Claims – Receipt of Claim Form received
- IV. 24/04/22 Jon Krause – Interest in registering a Team for Charity Shield Event
- V. 25/04/22 – Michael Parker (Coach) – Teacher Registration Certificate provided for Working With Children
- VI. 25/04/22 Steve Hughes – Mowing Invoice 0777 for the 23/4
- VII. 26/04/22 Sharyn Dent – McAuley College Nomination Form for Charity Shield Event
- VIII. 26/04/22 Ryan Carroll – Tamrookum State School Nomination for Charity Shield Event
- IX. 27/04/22 Sport & Rec South West - \$30 million to help community groups affected by flooding
- X. 27/04/22 Sharon Cullen (The Club Beaudesert) – Confirmation of Donation to Charity Shield Fundraising Raffle
- XI. 28/04/22 GCRA – 2022 Survey Attendance
- XII. 28/04/22 Blake Kebblewhite (TDO) – 2022 Competitive Play Calendar Poster
- XIII. 29/04/22 QLD Government – 2022 Annual Return Receipt Reference LHJ682SN
- XIV. 29/04/22 Scenic Rim Electorate Office – Jon Krause Team Nomination Form for Charity Shield Event
- XV. 29/04/22 Anna Ferguson – Ferguson Electrical Nomination Form for Charity Shield Event
- XVI. 29/04/22 Sharyn Musk – Confirmation of Beaudesert Bulletin attending Charity Shield Event to take pictures for the paper
- XVII. 30/04/22 Beaudesert Hardware Mitre 10 – Statement as of 30/04/2022
- XVIII. 30/04/22 NAB – Statement for Account ending 8641 available online



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- XIX. 03/05/22 Lisa Caruana (Council CDO) – Back on Track Online Workshops for Community Orgs
- XX. 04/05/22 Lacey Sawtell (Council CDO) – Get Savvy Event for Beaudesert
- XXI. 05/05/22 Blake Kebblewhite (TDO) – Women Leaders in Tennis Program
- XXII. 05/05/22 Lacey Sawtell (Council CDO) SRRC Volunteer Committee Thank You Events with free tickets
- XXIII. 06/05/22 Richard May (Sport and Rec) – Active Gameday Project Fund Application unsuccessful
- XXIV. 06/05/22 Lacey Sawtell (Council CDO) – Invitation to book a booth at the QLD Day Free Family Fun Day on 5<sup>th</sup> June 2022
- XXV. 06/05/22 Telstra – April 2022 Invoice
- XXVI. 07/05/22 Steve Hughes – Mowing Invoice 0796 for 05/05/22
- XXVII. 09/05/22 Blake Kebblewhite (Behalf of GCRA) – GCRA GM Placeholder Wednesday 25<sup>th</sup> May 2022
- XXVIII. 09/05/22 Blake Kebblewhite (Behalf of GCRA) – 2022 GCRA Attendance Survey
- XXIX. 09/05/22 Keer Moriarty (Beaudesert Bulletin) – Reply to email sent 09/05 regarding Charity Shield Wrap-Up
- XXX. 11/05/22 Keer Moriarty (Beaudesert Bulletin) – Reply to email sent 11/05 with photos from Charity Shield Event
- XXXI. 11/05/22 Lacey Sawtell (Council CDO) – Get Savvy Event Postponed
- XXXII. 11/05/22 Scenic Rim Sports – Invoice 94234 for Tennis Balls
- XXXIII. 12/05/22 Fairplay Team (Sport & Rec) – Fairplay Vouchers to be redeemed by 25<sup>th</sup> May 2022
- XXXIV. 12/05/22 Keer Moriarty (Beaudesert Bulletin) – Names required for photos taken on Charity Shield night
- XXXV. 14/05/22 Josh Cocks (Beauy Super Sloggers) – RSVP to Social Tennis Invitation for Saturday 28<sup>th</sup> May
- XXXVI. 16/05/22 Blake Kebblewhite (TDO) – Confirmation that Court Schedule in Clubspark has been updated to show recurring bookings until EOY
- XXXVII. 16/05/22 Blake Kebblewhite (TDO) – Additional Super Round for \$100K Gambling Community Benefit Fund. Applications open until the 15<sup>th</sup> July 2022.
- XXXVIII. 16/05/22 Blake Kebblewhite (TDO) – Reply to email sent 16/05 regarding invite to June GM to discuss Click to the Court system
- XXXIX. 16/05/22 Sally-Ann Martin (BSHS) – Team RSVP to Social Tennis Invitation for Saturday 28<sup>th</sup> May
- XL. 17/05/22 Blake Kebblewhite (TDO) – Reply to email sent 17/05 regarding teething issues with Click to the Court system
- XLI. 18/05/22 Child Wise – May 2022 Newsletter
- XLII. 18/05/22 Lacey Sawtell (Council CDO) – QLD Family Fun Day Reminder
- XLIII. 19/05/22 Blake Kebblewhite (GCRA) – General Meeting Wednesday 25<sup>th</sup> May 2022 @ 7pm
- XLIV. 23/05/22 Blake Kebblewhite (GCRA) – May General Meeting postponed
- XLV. 25/05/22 Intuit Quickbooks – Option to accept Card Payments with PayPal for Invoices
- XLVI. 25/05/22 Rhonda Thorpe (Hillview SS) – Decline of Social Tennis Invitation for Saturday 28<sup>th</sup> May
- XLVII. 25/05/22 Craig Tiley (TA) – Feedback Survey
- XLVIII. 26/05/22 Julie Ferguson (CCQ Beaudesert) – Request to use Tennis Club for Turning Beaudesert Blue BBQ on 24<sup>th</sup> or 25<sup>th</sup> September 2022
- XLIX. 27/05/22 Blake Kebblewhite (GCRA) – General Meeting reschedule to 15<sup>th</sup> June 2022
- L. 30/05/22 Blake Kebblewhite (TDO) – Apology for our June 2022 General Meeting
- LI. 30/05/22 Microsoft – Confirmation of subscription to 100GB of storage for One Drive
- LII. 30/05/22 Steve Hughes – Mowing Invoice 807 for 26/05/2022
- LIII. 31/05/22 Rachel Payne (Treasurer) – March EOM Reports
- LIV. 01/06/22 Michael Blomer (TQ) – Facilities Technical Bulletin



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### Outwards:

- I. 20/04/22 Committee – April 2022 General Meeting Agenda
- II. 22/04/22 Sportscover Claims – Claim submitted for damage to Lauren’s car from Open Day
- III. 22/04/22 Tamrookum State School – Invitation to Charity Shield Event
- IV. 23/04/22 Committee – April 2022 General Meeting Minutes
- V. 23/04/22 Scenic Rim DDS – Confirmation of nomination received for Charity Shield Event 2022
- VI. 23/04/22 Sally-Ann Martin (Beauesert High School) - Confirmation of nomination received for Charity Shield Event 2022
- VII. 27/04/22 Erin McGee-Stevens (Q State Properties) - Confirmation of nomination received for Charity Shield Event 2022
- VIII. 27/04/22 Sharyn Dent (McAuley College) - Confirmation of nomination received for Charity Shield Event 2022
- IX. 27/04/22 Various Contacts – Follow up regarding donations for Charity Shield Fundraiser
- X. 27/04/22 Sharon Cullen (The Club Beauesert) – Thank you reply to email received on the 27<sup>th</sup> April regarding donation for the Charity Shield Fundraiser
- XI. 27/04/22 Anna Ferguson - Invitation to Charity Shield Event
- XII. 29/04/22 Ryan Carroll (Tamrookum State School) - Confirmation of nomination received for Charity Shield Event 2022
- XIII. 29/04/22 Anna Ferguson - Confirmation of nomination received for Charity Shield Event 2022
- XIV. 29/04/22 Committee – Confirmation of 10 Teams for Charity Shield Event and follow-up of Donations for Raffle
- XV. 05/05/22 Charity Shield Teams – Event details with 2 Sleeps to Go
- XVI. 09/05/22 Rick Gillow (BCC) – Sublease Agreement Renewal for 2022-23
- XVII. 09/05/22 Committee – Charity Shield Event Wrap-Up
- XVIII. 09/05/22 Keer Moriarty (Beauesert Bulletin) – Charity Shield Event 2022 Wrap-Up
- XIX. 11/05/22 Keer Moriarty (Beauesert Bulletin) – Photos from Charity Shield Event 2022
- XX. 12/05/22 Keer Moriarty (Beauesert Bulletin) – Reply to email received 12/05 regarding names for Charity Shield photos taken
- XXI. 14/05/22 Charity Shield Teams – Thankyou and Invitation to a hit of social Tennis on Saturday 28<sup>th</sup> May
- XXII. 16/05/22 Committee – Forward of email from Lacey Sawtell regarding complimentary tickets to local shows for volunteer committee members
- XXIII. 16/05/22 Committee – Forward of email from Lacey Sawtell regarding the QLD Day Free Family Fun Day in Jubilee Park
- XXIV. 16/05/22 Blake Kebblewhite (TDO) – Invitation to attend June GM to discuss the ‘Click to the Court’ Hire system
- XXV. 30/05/22 Committee – June 2022 General Meeting Reminder

### Received Via PO Box:

- I. 20/04/22 QLD Government – Land Valuation Notice
- II. 01/06/22 Jon Krause (Scenic Rim MP) – Gambling Community Benefit Grant Disaster Recovery Round



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### 4. For Discussion - Business arising from Minutes of previous General Meeting: 21/04/2022

- I. **Debit Card Update for OneDrive Storage Increase** – Darren received the new Debit Card from NAB after a very long wait. Lauren has added the Debit Card to the Club’s Microsoft account and subscribed to the 100GB of storage for OneDrive. The cost for this subscription is \$3 a month inclusive of GST which was previously approved by the committee and minuted. Once Lauren has had a chance to clean/setup the folders correctly in OneDrive, she will grant access to those from the Committee who currently do not have access to the Club’s OneDrive. The OneDrive is to be used as a Depository Hub for all information related to the Club that is easily accessible by the committee members.
- II. **Outstanding Maintenance Items:**
  - Piping for Courts 3 & 4 Gap – Still in progress.
- III. **Insurance Claim for Lauren’s Car (damage from Open Day)** – Lauren received a confirmation email that the Club has submitted the claim. No news from TA Insurance as yet. Darren to send a follow up email.
- IV. **Chiropractic Life Sponsorship Request** – Committee have agreed to not pursue this.
- V. **Outlook Email Password Change** – Lauren has changed the Club’s Microsoft Outlook password as it has not been updated for many years and is a security risk. Lauren has sent the new password to the relevant committee members.
- VI. **New “No Parking” Signs for Tennis Driveway** – Darren spoke to the Soccer Club President (who is also Vice President of the Selwyn Park committee) regarding Soccer patrons parking in the Tennis Club’s driveway access. Our committee would like to place two ‘No Parking’ signs on the Selwyn Park Oval fence nearest to the Tennis Club’s driveway access. It was agreed that we need to present a template design of the signs to pass on to the Selwyn Park committee for approval. The committee discussed potential wording for the signs. Example: “No Parking – Please Keep Clear. Driveway access required for Emergency Vehicles”.

### Discussion Action

- I. **Lauren**
- II. **Lisa,  
Craig**
- III. **Darren**
- IV. **–**
- V. **–**
- VI. **Darren,  
Lauren**



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### 5. Agenda:

- I. **Covid Update** – Nothing new to report.
- II. **Courts 5 & 6 Update** – Premier Sports have confirmed that they are on schedule, hoping to start the week of the 11<sup>th</sup> July 2022. Prior to the upgrade works commencing, Darren is to touch base with the company who will remove the Asbestos from the shed and the electricity is also to be disconnected. Tim spoke about how other Club's in the region and in Australia (i.e. Beenleigh and Melbourne) have screen printed their name on their courts. Tim suggested this would look great on the new Courts 5 & 6, dependent on cost, and would enhance the marketing of our club on social media. The committee like the idea and Darren will email Premier Sports to obtain a quote for the screen printing.
- III. **Grants Update** – Darren is in discussion with Alan (Grant Writer) regarding the current Gambling Grant Offer Round (100K for Disaster Relief and the normal \$35K on offer) and the possibility of applying for this Grant to resurface the Grass Courts 1 and 2. Courts 1 & 2 cannot be refurbished again as advised by the company who carried out the last refurbishment. Tim mentioned the black mold on the Courts are as a result of the constant wet weather and are an issue. The committee agreed not to apply for the 100K Grant as we feel other community clubs were more heavily impacted by the weather events of this year, however to apply for the normal \$35K on offer. Darren also advised that we were not successful for the LED Lighting Grant.
- IV. **Coaching Update** – Tim is happy and says all is going okay with trying to balance family life, work and coaching. Michael Parker has been running the coaching on Friday afternoons and Luke is now running Junior Fixtures on Wednesday afternoons after spending several weeks observing with Tim. Tim reiterated that he will continue to be the main point of contact for Coaching. Tim has also been in contact with the Beaudesert High School in regards to offering Tennis as a School Sport for Term 2/3. Tim is waiting to hear back from the High School.
- V. **New Maintenance Items** –
  - Men's Urinals - Both the Bicycle Club and Coach Tim have notified the committee of the Men's Urinals leaking. Darren reiterated that there have been issues with the Urinals leaking for quite some time now and would like to replace the two Cisterns. The committee have agreed. Darren to call David Quast.
- VI. **2022 Charity Shield Event Wrap-Up** – The committee did a fantastic job at organizing and setting up the clubhouse for the "A Life Without Violence" Charity Shield event. Lauren said it was unfortunate that a few teams withdrew at the last minute due to illness, however 8 teams still participated in the evening's events. Darren explained that after holding off all day, the rain did affect play during the First round of Tennis and we were unable to continue the Tennis due to the state of the courts. The committee very quickly diverted to Plan B; Trivia. The teams seemed to enjoy the evening of Trivia and the roast gravy rolls and apple crumble and ice-cream went down a treat. Lauren mentioned that the 100's board was a quick success and the Raffle went well raising \$304. Rachel will advise the final figures of expenses

### Agenda Action

- I. -
- II. **Darren**
- III. **Darren**
- IV. **Tim**
- V. **Darren**
- VI. -
- VII. **Tim, Lauren**
- VIII. **Darren, Lisa**
- IX. -
- X. **Lauren**
- XI. **Lauren**
- XII. -
- XIII. **Lauren**
- XIV. -



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and profit raised to pass on to DVConnect when she reconciles the May Reports. As a way of saying thank you to the Teams for supporting the event and sticking with us in the change of plans, Lauren sent out email invites to each team offering as social night of Tennis with a sausage sizzle on the house. There was not enough interest received from the teams however to hold the social night. Craig mentioned it was a great night and thanked the Committee for all the effort.

- VII. **Junior Age Tournament and Adult's Prize Money Tournament 2022** – Lauren and Tim are working on the details and aiming to host the Tournaments at the end of July/August. Tim suggested to have the Grass Courts cleaned (remove the mold) in preparation for the Tournament. Lauren and Tim to get back to the committee next meeting with the finalized details. Tim's company is keen to part sponsor the event and the committee are to seek additional sponsors for trophies and prize money.
- VIII. **Adult Fixtures Season 1 Prizes** – The committee has agreed to do the same as last season and purchase Beaudesert Hotel Vouchers for the Monday, Wednesday and Thursday Night Fixtures Winners and Runners-Up. \$40 for Winners and \$20 for Runners-up. Darren will use the new Debit Card to purchase the vouchers.
- IX. **Adult Fixtures Season 2 Commencement Date** – Adult Fixtures for Season 2, 2022 to commence the week starting 1<sup>st</sup> August 2022.
- X. **Bicycle Club Sub-Lease expires 30<sup>th</sup> May 2022** – Lauren emailed Rick Gillow in early May offering an additional 12 months on the BCC Sub Lease. Awaiting response email from Rick with copy of the BCC Minutes of acceptance of Sub-Lease and Certificate of Insurance. Currently the BCC Sub Lease has expired as of the 31<sup>st</sup> May 2022.
- XI. **Click to the Court System** – Darren and Lauren discussed with the committee what the 'Click to the Court' system is and some of the potential issues that may arise with this new system. Lauren also presented to the committee the email from Blake Kebblewhite regarding the positive feedback received from the implementation of this system from other Club's in QLD. The committee have agreed that this system would be beneficial for the new Courts 5 & 6 and to keep our current key lock box process for Courts 1-4 if it's possible to have the two different setups running concurrently. Lauren to email Blake and verify if this is possible.
- XII. **Women in Leadership Program** – Blake Kebblewhite and Sunny Jaswal contacted Lauren regarding applying for the TQ Women in Leadership program for 2022. Lauren mentioned that she does not have the capacity to apply for this program, however discussed with the committee that the Women of our club and committee have the option to apply for this program next round.
- XIII. **Hire of Clubhouse for Blue BBQ (24<sup>th</sup>/25<sup>th</sup> Sep 2022)** – Julie Ferguson from Cancer Council QLD has emailed Darren and asked if they can hire the Clubhouse to host a "Blue BBQ" for the turning Beaudesert Blue festival. The committee unanimously agreed that that the QCC can hire the Clubhouse at no cost for the fundraiser. Lauren to provide a hire agreement to Julie and to notify the Beaudesert Bicycle Club of hire.
- XIV. **QLD Free Family Fun Day (Sunday 5<sup>th</sup> June 2022)** – The committee does not have the capacity to run an activity on behalf of the Club at the event this year.



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### 6. Business arising from floor:

- I. The Tom Ferguson Shield is being hosted by Beenleigh on Sunday 7<sup>th</sup> August 2022. Darren/Lauren and Tim to organize the Beaudesert Team consisting of 8 Men and 8 Women.

### Arising actions

- I. **Darren,  
Lauren,  
Tim**

**Next Meeting** – Thursday 21<sup>st</sup> July 2022 @ 6:15pm

**Meeting Closed** –

X

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Darren Thorpe  
President

X

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Lauren Griffin  
Secretary