



## BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 [beaudeserttennisassoc@outlook.com](mailto:beaudeserttennisassoc@outlook.com) [www.beaudeserttennis.com.au](http://www.beaudeserttennis.com.au)

- Meeting:** Beaudesert & District Tennis Association – April General Meeting MINUTES
- Date & Time:** Thursday 21<sup>st</sup> April 2022 @ 6:45pm
- Venue:** Beaudesert Tennis Club
- Attendance:** Darren Thorpe, Lauren Griffin, Tim Fitzgerald (Teams Online), Rachel Payne, Sharyn Dent, Lisa Quast, Les Ferguson (Facetime)

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### Meeting Opened – 6:46pm

**1. Apologies:** Craig Bridges

**2. For Approval:**

- **Confirmation of minutes of previous General Meeting: 17/03/2022**  
**Moved:** Lauren Griffin      **Second:**
- **Finance Report:** March 2022 Reports to be submitted at May GM.  
**Moved:**                              **Second:**

**3. Correspondence – [beaudeserttennisassoc@outlook.com](mailto:beaudeserttennisassoc@outlook.com)**

**Inwards:**

- I. 17/03/22 TQ – Tennis Talks: Swinging in to 2022
- II. 18/03/22 BBRF – Grant Agreement BRFIPV000878 Due Date Extended
- III. 20/03/22 Natasja Frieberg – Confirmation that no refund is required for cancelled Clubhouse Hire
- IV. 20/03/22 Chris Papakostas (Honon Insurance) – Reply to email sent 20/03 advising damage to vehicle on Open Day to be claimed through TA Public Liability Insurance
- V. 21/03/22 Jamie-Lea (Premier Sports) – Reply to email sent 19/03 confirming that a Building Permit is not required for building a Tennis Court as it is not a structure
- VI. 21/03/22 Rick Gillow (BBC) – Reply to email sent 21/03 advising that BBC will use the Gillow and Teese Building for the First Aid Training on Saturday 11<sup>th</sup> June
- VII. 21/03/22 – Urban Utilities – Reply to email sent regarding concealed leak (details in Business Arising from Previous Minutes below)
- VIII. 22/03/22 Blue Card Services – Blue Card March E-News
- IX. 22/03/22 NAB Internet Banking – NAB Alert Email Address Change
- X. 22/03/22 NAB – New Account Authority Card Application Form
- XI. 23/03/22 Josephine Resurreccion – Enquiring if new Club Shirts have arrived
- XII. 24/03 Scott Buchholz – Automatic confirmation email of enquiry received regarding BBRF Grant
- XIII. 24/03 BBRF – Access to review and contribute to the Grant Application online via the Portal
- XIV. 24/03/22 Burhan (BBRF) – Confirmation required of further changes made to the BBRF Grant Application
- XV. 25/03/22 Emma Creighton (QLD Tennis Leagues) – Match Centre and League Manager rating display transitioning to the UTR rating
- XVI. 27/03/22 Tim Fitzgerald (Club Coach) – CC'd on email to Beaudesert State High School regarding partnership for Term 2 2022
- XVII. 28/03/22 Child Wise – March 2022 Newsletter



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- XXVIII. 28/03/22 Sport and Rec (TDIS) – Advising assessment and approval process of Active Gameday Projects is in its final stages and announcement of successful applications anticipated around Easter time
- XXIX. 29/03/22 Sharyn Dent (McAuley College) – Team Entry into the 2022 Charity Shield Event
- XX. 29/03/22 Aaron Todd (BOQ Jimboomba) – Offer to help with the 2022 Charity Shield Fundraiser
- XXI. 29/03/22 Alan Mitchell (Grant Writer) – Advising that he has accepted the BBRF Grant Application online in Darren’s absence to ensure deadline was met
- XXII. 29/03/22 Rachel Payne – Nomination for Treasurer position
- XXIII. 30/03/22 BBRF – Grant Agreement executed and available to view via online Portal
- XXIV. 30/03/22 Sportscover Claims – General Liability Accident Claim form attached to be completed for car damaged on Open Day
- XXV. 31/03/22 Beaudesert Hardware Mitre 10 – March 2022 Invoice
- XXVI. 01/04/22 GCRA – General Meeting Minutes from 16<sup>th</sup> March 2022
- XXVII. 01/04/22 Sport & Rec (DTIS) – Disaster Recovery Update: Friday 1 April 2022
- XXVIII. 01/04/22 NAB – Statement for Account ending 8641 available online
- XXIX. 01/04/22 Origin – Electricity Bill Dec 21 to Mar 22 for Account 400001057985 in Credit
- XXX. 01/04/22 Origin - Electricity Bill Dec 21 to Mar 22 for Account 400001057928 owing \$19.86
- XXXI. 05/04/22 Sport & Rec (South West) – Recovery Grant live as of Friday 1<sup>st</sup> April
- XXXII. 06/04/22 Rhys Brown Electrical – Invoice 10539 regarding work completed for Court 3 Light
- XXXIII. 06/04/22 Tim Fitzgerald Tennis – Term 1 Coaching Court Hire Hours and FairPlay Memberships to be Invoiced for Payment
- XXXIV. 06/04/22 Telstra – March 2022 Invoice
- XXXV. 07/04/22 Blake Kebblewhite (TDO) – Applications open for 2022 Emerging Leaders Program
- XXXVI. 08/04/22 Chiropractic Life – Request for Sponsorship Packages for possible partnership
- XXXVII. 11/04/22 Premier Sports – Advising of price increase to materials for Courts 5 & 6 Upgrade
- XXXVIII. 11/04/22 Erin McGee-Stevens – Team entry into the 2022 Charity Shield Event
- XXXIX. 12/04/22 Blue Card Services – April 2022 E-News
- XL. 12/04/22 My Community Directory – Stay Up To Date with Listing details
- XLI. 13/04/22 QLD Mental Health Week – April 2022 Newsletter
- XLII. 13/04/22 Tennis QLD – Presidents Evening and Grand Slam Ticket Ballots
- XLIII. 14/04/22 Samantha Gaughran (Triple M Gold Coast) – Reply to online enquiry sent 13/04 regarding donations for Charity Shield Fundraiser.
- XLIV. 14/04/22 Oryssa (Dominos Beaudesert) – Pizza Donations for Charity Shield Fundraiser and Junior Fixtures
- XLV. 19/04/22 Blake Kebblewhite (TDO) - Reply to email sent 14/04 regarding permanent court bookings in Clubspark
- XLVI. 19/04/22 Kym (Aussie Born) – Notification that shirts have arrived for collection and Invoice 00006969 attached for payment



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### Outwards:

- I. 20/03/22 Chris Papakostas (Honan Insurance) – Request for Insurance assistance for damaged car at Open Day
- II. 20/03/22 Committee – GM March 2022 Minutes
- III. 20/03/22 Scenic Rim DDS – Advising new Banner erected at the Courts and pictures attached
- IV. 21/03/22 Scott O’Connell – Assistance with the execution of the BBRF Grant Agreement
- V. 21/03/22 Rick Gillow (BCC) - Confirming committee approval to co-use Clubhouse on the 11<sup>th</sup> June 2022
- VI. 22/03/22 Various Contacts – Invitation to “A Life Without Violence” 2022 Charity Shield Event
- VII. 24/03/22 Scott O’Connell – Follow up request for assistance with BBRF Agreement
- VIII. 24/03/22 Scott Buchholz – Follow up of unpaid Bronze Sponsorship and Banner
- IX. 29/03/22 Rachel Payne – Reply to email received 29/03 regarding nomination for Treasurer and invitation to Special Meeting
- X. 29/03/22 Aaron Todd (BOQ) – Reply to email received 29/03 regarding Charity Shield Event
- XI. 29/03/22 Sharyn Dent (McAuley College) Reply to email received 29/03 with an acknowledgement of Team entry received for the Charity Shield Event
- XII. 29/03/22 Committee – Agenda for Special Committee Meeting Wednesday 30<sup>th</sup> March @ 6:15pm
- XIII. 30/03/22 Chris Papakostas (Honan Insurance) – Acknowledgement of car damage to be claimed through TA Affiliation Insurance
- XIV. 30/03/22 Kym (AusieBorn) – Requesting ETA on the arrival of Club Shirts ordered
- XV. 31/03/22 Committee – 2022 AGM and March Special Meeting Minutes
- XVI. 11/04/22 Erin McGee-Stevens – Reply to email received 11/04 with an acknowledgement of Team entry received for the Charity Shield Event
- XVII. 13/04/22 Various Contacts - Invitation to “A Life Without Violence” 2022 Charity Shield Event
- XVIII. 13/04/22 Various Contacts – Seeking donations for “A Life Without Violence” 2022 Charity Shield Fundraiser
- XIX. 14/04/22 Committee/BCC/U3A – Reminder of onsite 2022 Fire & Safety Training, Key Register and Blue Card Checks (21<sup>st</sup> April 2022 at 6:15pm)
- XX. 14/04/22 Committee – April General Meeting reminder and request for Agenda items
- XXI. 14/04/22 Blake Kebblewhite (TDO) – Details of our permanent Court Bookings scheduled in Clubspark
- XXII. 18/04/22 Various Contacts - Invitation to “A Life Without Violence” 2022 Charity Shield Event
- XXIII. 18/04/22 Various Contacts – Nominations Reminder for 2022 Charity Shield Event

### Received Via PO Box:

- I. 11/03/22 Beaudesert Newsagency – February 2022 Invoice 0000087652
- II. 20/04/22 Jon Krause – Strengthening Rural Communities Grant
- III. 20/04/22 Beaudesert Newsagency – March 2022 Statement/Tax Invoice
- IV. 20/04/22 QLD Government – Land Valuation Notice



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## 4. For Discussion - Business arising from Minutes of previous General Meeting: 17/03/2022

- I. **Debit Card Update for OneDrive Storage Increase** – Darren is very frustrated with NAB. Darren visited the Bank again last week as he still cannot see the new account online. NAB also had not ordered the card but this has been actioned now. To date, Darren still cannot see the new account online and is awaiting the card which may take a few weeks. Darren to follow up for a fourth time.
- II. **New Beaudesert Tennis and DDS Banner** – New Banners have now been erected on the fence of Courts 3 & 4. Lauren has emailed a picture of the erected Banner to DDS.
- III. **Outstanding Maintenance Items:**
  - Court 3 Light – Fixed and working.
  - Piping for Courts 3 & 4 Gap – Lisa has a new idea for this issue. She is suggesting to run a wire on the inside of the pole and stretch the fence wire to cover the gap. Committee is happy to try this approach.
- IV. **Removal of Myleigh from Media Contacts** – Sharyn is currently working on My Community Directory, Active Activities and Google.
- V. **Fairplay Registration** – Tim has now been able to successfully submit the Fairplay Vouchers for the Juniors.
- VI. **Bicycle Club First Aid Course (11<sup>th</sup> June 2022)** – Lauren emailed Rick after the March General Meeting advising that the committee were happy to co-use the Clubhouse with the Bicycle Club on the 11<sup>th</sup> June, however the committee were concerned above the noise level for the BCC whilst undergoing their First Aid Training. Rick replied by email on the 21/03 letting the committee know that they have decided it would be best to use the Gillow & Teese premises for their Training.
- VII. **Insurance Claim for Lauren’s Car (damage from Open Day)** – Darren and Lisa have completed the Insurance form and Darren will submit asap.
- VIII. **Sewerage Credit from Urban Utilities** – Response received from Urban Utilities via email on 21/03/22:

*“Property owners are responsible for the installation, repair, maintenance and replacement of all the private fittings, mains connected water tanks and pipes on their property up to the water meter. Urban Utilities may provide some financial assistance to customers who experience a concealed leak in the home they live in, provided they meet other eligibility criteria set out in our [Concealed Leak Policy](#). If you would like to apply for assistance under the policy, please complete the [online application form](#).”*

In light of this response, Darren has advised that we won’t be pursuing with Urban Utilities for a credit.

### Discussion Action

- I. **Darren**
- II. **-**
- III. **Lisa**
- IV. **Sharyn**
- V. **-**
- VI. **-**
- VII. **Darren**
- VIII. **-**



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### 5. Agenda:

- I. **Covid Update** – Nothing new to report for the Club.
- II. **Courts 5 & 6 Update** – Premier Sports have increased the price by \$2.00 per m2. Project still scheduled to commence mid-year.
- III. **Grants Update** –
  - New Grant received from Jon Krause: Strengthening Rural Communities Grant up to \$10,000 (Closes 5pm 31<sup>st</sup> May 2022) - Committee has agreed not to apply for this Grant.
- IV. **Coaching Update** – Tim has emailed out Term 2 Enrolment forms and is completing Invoicing. Tim has changed the schedule for Term 2 to balance his day job, family and tennis. Coach Michael Parker is coming on board and taking on coaching on Friday afternoons/evenings. Lauren to arrange Keys for Michael. Michael is also available for coaching Saturday mornings if there is a future need for it. Tim has another Coach Luke Hurst who will be trialing to take over supervising Wednesday afternoon fixtures. We have more Junior Enrolments for Term 2 which is fantastic for the club. Darren asked Tim what his future plans are in regard to working with the local schools. Tim has a plan to build a Coaching team to be able to facilitate schools.
- V. **New Maintenance Items:** Lisa mentioned to keep aware of Paper Wasps.
- VI. **2022 Charity Shield Event for “Domestic Violence”** – Lauren advised that invitations and reminders have been sent to selected schools and businesses. We currently have 4 Team nominations. The committee are working together to approach businesses for donations. Darren confirmed we have enough Tennis Balls. We will need to purchase water and cans of softdrink. Further preparation and discussions will be required before the night. Dinner options decided for the evening:
  - Hot Chicken and Beef Gravy Rolls
  - Apple Crumble and Ice-Cream
  - Chocolate Bavarian
- VII. **Chiropractic Life Sponsorship Request** – Chiropractic Life Beaudesert emailed the Club on the 08/04 seeking our Sponsorship packages for a possible partnership. Lauren raised her personal issue with this being a competitor of one of our long-standing club members Ben O’Neill (Mortlock Chiropractic) and asked if we could reach out to Ben first before responding to this email. Darren is happy to give Ben a call.
- VIII. **Outlook Email Password Change** – Committee has agreed for the password to be changed as it has been many years since this has been updated. Lauren will facilitate this change.

### Agenda Action

- I. –
- II. –
- III. –
- IV. **Lauren, Tim**
- V. –
- VI. **All**
- VII. **Darren**
- VIII. **Lauren**



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### 6. Business arising from floor:

- I. **Tennis Driveway access** – Lauren advised that she had issues getting into the Club driveway on Thursday night as patrons of the Soccer club had parked in the opening. This has been an ongoing issue for a long time. Lisa suggested to put 'No Parking' signs on the Soccer/Cricket fence itself to stop people parking at the entrance of the Tennis driveway. Darren to discuss with the Selwyn Park committee before organizing the signs.

### Arising actions

- I. **Darren**

**Next Meeting** – Thursday 2<sup>nd</sup> June 2022 @6:15pm

**Meeting Closed** – 8:29pm

X

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Darren Thorpe  
President

X

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Lauren Griffin  
Secretary