



BEAUDESERT & DISTRICT TENNIS ASSOCIATION

ABN:97 780 907 205 PO Box 265 Beaudesert Qld 4285 beaudeserttennisassoc@outlook.com www.beaudeserttennis.com.au

- Meeting:** Beaudesert & District Tennis Association –General Meeting
- Date & Time:** 21st May 2019
- Venue:** Beaudesert & District Tennis Club
- Attendance:** Darren Thorpe, Myleigh Taylor, Katie Kennedy, Lisa Quast, Craig Bridges
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Meeting Open 7.19pm

1. **Chairperson Open** – Darren Thorpe
2. **Attendance** – Darren Thorpe, Myleigh Taylor, Katie Kennedy, Lisa Quast, Craig Bridges
Apologies – Lauren Griffin, Rosalind Clancey, Andrew Kennedy, Nick Thorpe
3. **Acceptance of Proxies** – Myleigh Taylor for Lauren Griffin

For Approval:

4. **Confirmation of minutes of previous General Meeting:** 12th March & 23rd April 2019
Moved: Myleigh Taylor **Second:** Katie Kennedy
5. **Finance Report:** Katie Kennedy reported April finance report 2019
Moved: Katie Kennedy **Second:** Craig Bridges

Correspondence – beaudeserttennisassoc@outlook.com

6. Outwards

- I. 3/5/19 Rick Beaudesert cycling club sublease signing Wednesday 22nd May
- II. 8/5/19 Logo to trophy shop for charity shield
- III. 21/5/19 response to Lisa Caruana that qld day is on meeting agenda

Inwards

- I. 24/4/19 Mitre 10 invoice
- II. 24/4/19 GC regional TQ meeting Wednesday, May 8th @ 7:00pm
- III. 25/4/19 Paul Hanley JPL draw
- IV. 26/4/19 Beaudesert Soft drinks specials
- V. 26/4/19 Lacey Sawtell Council – Movie in park, bingo etc
- VI. 26/4/19 Quickbooks invoice
- VII. 28/4/19 Lauren confirming tournament information
- VIII. 29/4/19 Regional development Ipswich west moreton update
- IX. 29/4/19 Rick Gillow ATO portal
- X. 29/4/19 Invoice for Eagle Eye
- XI. 1/5/19 Invoice from Discount Drug Store
- XII. 3/5/19 Lacey Sawtell Council – invite to Qld Day, Environmental grants now open (**see attached**)
- XIII. 3/5/19 Lisa Caruana Council – Council sport & recreation grant 19/20 opens July (**see attached**)
- XIV. 4/5/19 Rural Press invoice
- XV. 5/5/19 GC regional meeting TQ Agenda 8th May
- XVI. 7/5/19 Scenic Rim council Qld day celebrations
- XVII. 7/5/19 Telstra bill
- XVIII. 7/5/19 Tennis Warehouse invoice for green balls
- XIX. 8/5/19 Annabelle TGC confirming addition of tournament to calendar for online entry
- XX. 10/5/19 Lauren confirming that tournament is online and open
- XXI. 10/5/19 Lacey Sawtell Council – Qld Day, Volunteer day, healthy & active program expressions of interest



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- XXII. 10/5/19 Sharyn Dent apologies for working bee
- XXIII. 10/5/19 Beaudesert Softdrinks invoice
- XXIV. 13/5/19 Annabelle TGC BDTA open tournament update
- XXV. 13/5/19 Lisa Caruna Council – Get Healthy & Active expressions of interest
- XXVI. 14/5/19 Team feet custom Tennis socks that protect your feet
- XXVII. 14/5/19 Water bill
- XXVIII. 15/5/19 Annabelle TGC upcoming tournaments
- XXIX. 16/5/19 Annabelle TGC TP file
- XXX. 16/5/19 Lisa regarding Qld Day event
- XXXI. 16/5/19 Regional development Ipswich & west moreton funding announcements
- XXXII. 21/5/19 Beaudesert Softdrinks invoice
- XXXIII. Draw sheets received from Lois Anglo Australasian publishing (*see attached*)
- XXXIV. Received copies of Heartbeat Tennis First aid certificates & Incident report (*see attached*)
- XXXV. Received approval letter from council regarding Sublease to Beaudesert Cycling Club (*see attached*)
- XXXVI. Letter from Jon Krause regarding Gambling Grant

For Discussion

Business arising from Minutes of previous General Meeting: 23rd April 2019

- I. **Coaching agreement** - This will be done and forwarded out for approval before next meeting
- II. **Signage report** – All signs ready for erecting
- III. **Court lines report** – Myleigh suggested the courts needed refurbishment, Darren & Lisa confirmed it had been approx. 5 years since last time. Katie suggested Michael Blomer however Lisa suggested the family business that we have used previously as the company referred by Blomer last time was not reputable and did a poor job. Reconditioned courts and lines action to be done June- July holidays, lisa to follow up
- IV. **Working bee report** – a little bit of work done however weather
- V. **Pink day report** – It was a great success, 8 teams no problems with filling teams next year, shield looks great, huge amount spectators, 251 raffle money, 250 donations, Unfortunately we didn't make a profit from canteen or bbq to put towards funds Myleigh suggested that we may need to increase cost of food for next year.
- VI. **Selwyn park committee meeting** – Myleigh reported last meeting was 13th May however there will be another one shortly. Therese is getting back to her with a date. This is for the clubs to work together to get the driveway fixed. Myleigh will inform Cycling Club also regarding meeting date
- VII. **Sponsorship packages** – Myleigh presented the sponsorship packages, Katie suggested having multiple gold sponsors however it was decided that this would be difficult with shirts and to leave it as is. The packages were approved and Darren asked Myleigh to handle contacting DDS for possible renewal for June
- VIII. **2019 junior open tournament report** – Lauren has got nominations online up and running, suggestions for next time to split yellow ball comp into age groups. So far there are a few nominations for kids, non for adults. Katie mentioned a child from coast not wanting to enter unless courts were modified Lauren and Nick were not attending meeting to confirm if this is happening or not. Lauren will be organizing trophies this week.

Actions

- I. **Darren, Nick**
- II. -
- III. **Lisa**
- IV. -
- V. -
- VI. **Myleigh**
- VII. **Myleigh**
- VIII. **Lauren**



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IX. Cycling club sub lease report - Darren & Myleigh are meeting with Cycling club tomorrow night to have sublease signed.	IX. Myleigh, Darren
X. Grant writer – Myleigh has been unable to follow this up but will arrange contact and pass to Darren	X. Myleigh, Darren
XI. Life member details – Darren to still follow up with Scott Launder regarding a date for presentation Janette with life time membership	XI. Darren
XII. Pin boards & Office Chairs – Darren has done quote, emails should be through soon and he has left it up to vote for choice of colour on boards. It was suggested to keep one colour and one of the logo colours. Myleigh suggested we hold off on purchases of the chairs until another hire request comes through from Designer life.	XII. Darren
XIII. Club shirts – Darren mentioned the ordering of shirts, Katie asked if we could hold off until she acquired measurements from a member so we know what size to get for him. Lauren suggests ADULTS 3xM, 6xL, 4xXL (13 shirts @ \$38.50 = \$500.50) JUNIORS 2xS8, 4xS10, 6xS12, 2xS14 (14 shirts @ \$35.50 = \$497) Total roughly \$1000	XIII. Katie, Lauren



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7. Agenda

- I. OHC – health check done thanks to Katie and Annabelle TQ, Myleigh said some figures were out, Lisa suggested that we look at redoing it however Myleigh declined as it is a lot of work
- II. Key for U3A – Myleigh put forward that U3A are issued a court key this was approved by committee. Myleigh will follow this up next week
- III. Strategic plan – Myleigh said we may need to update our strategic plan, she will email a copy through to everyone for suggestions
- IV. RLOA run event - RLOA fun run charity event, we discussed having a team but it was decided against as everyone is currently too busy
- V. Get Healthy & Active – Get Health & Active are open for registration, Myleigh said it would be good to have the tennis club be a part of this and encouraged Nick to get on board with Cardio Tennis.
- VI. Qld Day – Lisa contacted club and would love for us to be part of Qld day celebrations again however it falls on the 2nd June and coincides with our open tournament. It was decided we would have to decline this year
- VII. Council Grant – Myleigh suggested that we get on top of the grants and organize a grant writer as we are missing out on so many grants such as the upcoming council grant. Darren agreed.

8. Business arising from floor:

- I. Term deposit of \$7000 was unable to be rolled over as we missed the cut off date. Darren & Katie were pre doing term deposit form to be completed by bank in future however it was suggested that we hold onto these funds and start beautifying the club starting with the entrance way. Katie mentioned we still have some funds from QM properties sponsorship also Myleigh suggested we use that for the sign on clubhouse "Welcome to Beaudesert & District Tennis Association". Darren suggested we get a design in place and offered to have a design done at work, Myleigh also said she would have Luke come and look at what needs to be considered for drainage, earthworks, driveway etc. She also suggested getting committee & volunteers to help as much as possible as this will cut a lot of the cost. Lisa suggested a pole type gate be erected to stop access to back of clubhouse. Myleigh suggested having driveway & car park behind clubhouse done at the same time.
- II. ATO portal, no current committee was authorized to access so this has been changed with thanks to Rick Gillow from Gillow & Teese
- III. Tennis team socks, Lisa said that it may be good to look at as we get them for prizes. Katie said we could possibly use the QM sponsorship leftover funds for this. Myleigh to print information
- IV. Darren mentioned what's on sign for the large empty space on banner, it was decided that it most likely will not be large enough to be visible. A changeable school sign was suggested again, unfortunately Katie had no luck previously as no one was willing to erect it inside courts without knowing where power was.
- V. A shade sail over spectator chairs was mentioned in regards to entry upgrade, Lisa mentioned why we are not utilizing the Umbrella. Myleigh mentioned that unfortunately it is a lot of work to put them up as we have to fill the bases and suggested putting holes attached to spectator chairs to pop them into. Craig mentioned attaching PVC pipes.

Agenda Action

- I. –
- II. **Myleigh**
- III. **Myleigh**
- IV. –
- V. **Darren, Nick**
- VI. **Myleigh**
- VII. **Myleigh, Darren**

Arising Action

- I. **Myleigh, Darren**
- II. **Myleigh, Darren**
- III. **Darren**
- IV. **Darren**
- V. **Katie, Lauren**



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- VI. Darren informed that there will be a meeting regarding the Tom Ferguson Shield due to Beenleigh no longer having an actual Tennis Club. The meeting will consist of presidents from clubs involved to discuss a solution.
- VII. Craig & Lisa suggested making contact and starting Social nights with Boonah, Tamborine, Nerang
- VIII. Katie needs to re-install Windows/word program on her apple computer to help complete invoicing & statements. Last year we paid annually which is \$100, she suggested the cheaper option of unlimited \$200. This was approved by committee
- IX. Katie completed a small stock take and noticed there was excessive discrepancies in some items. The committee decided it would be beneficial to issue Nick a box of lollies and invoice him and have canteen closed at all times unless manned by an executive.
- X. Katie mentions St Mary's fete, we have been invited to have a free stall, hotshot nets, etc. On 3rd August. Darren agreed that it would be a good event to attend and it was approved.

Other

Next Meeting: 11th June at the Beaudesert Hotel

Meeting Closed: 9.46pm

Arising Action

- VI. **Myleigh,
Darren**
- VII. **Craig,
Lisa**
- VIII. **Katie**
- IX. **Katie**
- X. **Katie**